President’s Message

Red River Valley Chapter Members,

The first training event of 2019 was the topic of “Beyond the Basics: Essential Skills & Practices” where critical thinking skills in audit project planning were shared and the types of evidence to meet audit project objectives and deliver value-added results were identified. In today’s work environment, it is imperative for auditors to find opportunities to add value. The second training was a lunch and learn event on “Interviewing & Walkthrough Techniques”. Our own Scott Blankenship from RDO shared his knowledge from the perspective of external auditors of how to effectively conduct interviews with auditees and perform constructive walk-throughs of business processes.

This year’s Annual Meeting and Social was held April 24, 2019, where chapter elections for officers, board members and committees took place.

Please congratulate these newly-elected leaders of the RRV Chapter for 2019-2020!

Incoming Board of Governors:
• Jim Martin and Paula Hekman

Incoming Chapter Officers in the following positions:
• Secretary – Seth Maas
• Treasurer – Brittany Krabbenhoft
• Vice President – Scott Blankenship
• President – Patty Olson

Incoming Committee members
• Membership/Academic Relations – Donal Hewitt and Jasen Walker
• Programming/Advocacy – Meghan Kruse and Paula Hekman
• Website Administration – Kelly Kiernan
• Audit Committee – DeAnn Wissink

These positions go into effect on June 1, 2019.

New bylaws were approved by the members on March 18, 2019!

The revised bylaws reflect the new recommended Chapter Bylaws framework provided by the IIA, and include these changes:
• Clarifying the Nominating Committee consists of the Board of Directors, the immediate Past President and the President-Elect serving as the Chair of the committee.
• Adding the option for elected Chapter Officers to serve an additional one-year term in the same office.
• Clarifying that no person shall hold more than one office at a time unless there is limited membership to fill each office.
• Adding Articles for Conflict of Interest, Rules of Disbursement, and Indemnification.
• Adding duties for the Chapter’s Treasurer to include soliciting a chapter member to perform an independent review of monthly and quarterly bank reconciliations.
• Adding the chapter member performing the independent review of bank reconciliations shall become the Treasurer Elect.
• Renaming VP of Membership for managing membership and certification reports to Membership Committee Chair.
• Renaming the VP of Programming for overseeing education offerings to Programming Committee Chair.
• Increasing the timeframe for holding the position of Chapter Treasurer from one year to a minimum of two years.
• Adding the duties and responsibilities of the Chapter Secretary.
• Increasing the Programming Committee size from a minimum of one member to a minimum of two members.
• Adding a Website Committee.
• Adding a notice of member meetings.
• Adding language that a none response, when asking for bylaw amendments approval, signifies agreement with the changes.

Registration for the May 9th Dale Carnegie Seminar is open – 8 CPE hours. The event will be held at BCBSND.

See you at the next event!

Patty Olson
Chapter President
Red River Valley Chapter

Reminders

• The next monthly IIA Members-Only Webinars are as follows:
  o May 19, 2019 – 12:00 – 1:00 pm CT, “Public Policy Issues Ahead: A Washington Perspective”
  o June 4, 2019 – 1:00 - 2:00 pm CT, “Environmental Risk: Aligning Effort to Create Value and Mitigate Hidden Risks”
  o June 18, 2019 – 12:00 – 1:00 pm CT, “Code of Ethics: Implementation Guides”
  o July 16, 2019 – 12:00 – 1:00 pm CT, “The Internal Audit/Audit Committee Relationship”
These are free for IIA members and have one hour of CPE available! They are excellent opportunities to learn from experts in the field of internal audit on a wide variety of topics each month. Register online at the IIA website.

• May is Internal Audit Awareness Month! The IIA offers tools, planning resources, and content to help build awareness of internal audit. Take this opportunity to promote the value of the profession in your workplace and your local community.

STAY CONNECTED https://chapters.theiia.org/Red-River-Valley
Treasurer’s Report

3/31/19

Activity in Checking Account:

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
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<tr>
<td>Deposits/Income</td>
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<tr>
<td>Expenses (392.20)</td>
<td></td>
</tr>
<tr>
<td>Ending Balance</td>
<td>$11,792.06</td>
</tr>
</tbody>
</table>

Upcoming Events

- **May 9, 2019:** Dale Carnegie Spring Seminar. See April 11, 2019, email from the RRV IIA Chapter for more information and how to register or visit the Chapter’s website at [https://chapters.theiia.org/Red-River-Valley/Pages/default.aspx](https://chapters.theiia.org/Red-River-Valley/Pages/default.aspx). There is a morning and afternoon session with the opportunity to attend both for a discounted price. The morning session titled “Building Win-Win Relationships” is being held from 8:00 am to 12:00 pm and the afternoon session titled “Leading with Intention” is being held from 1:00 – 5:00 pm. Lunch will be served between the two sessions from 12:00 – 1:00 pm.

- **May 2019:** *Internal Audit Awareness Month*

Certifications

Congratulations to our new CIA certification holders in 2019!

Cody Veselka

Interested in becoming a RRV IIA Chapter Officer or joining a Committee?

Contact [Chapter510@iiachapters.org for more information](mailto:Chapter510@iiachapters.org).

Board of Governors

Bonnie Klamm
North Dakota State University
[bonnie.klamm@ndsu.edu](mailto:bonnie.klamm@ndsu.edu)

Cheri Reum
Ascensus
[cheri.reum@ascensus.com](mailto:cheri.reum@ascensus.com)

DeAnn Wissink
Blue Cross Blue Shield of North Dakota
[deann.wissink@bcbsnd.com](mailto:deann.wissink@bcbsnd.com)

Devin Scott
Titan Machinery
[devin.scott@titanmachinery.com](mailto:devin.scott@titanmachinery.com)

Melani Abel
Frandsen Bank & Trust
[mabel@frandsenbank.com](mailto:mabel@frandsenbank.com)

Teresa Roberts
Blue Cross Blue Shield of North Dakota
[teresa.roberts@bcbsnd.com](mailto:teresa.roberts@bcbsnd.com)

Newsletter Editor:
Membership Committee

Website Administration:

Seth Maas
Blue Cross Blue Shield of North Dakota
[seth.maas@bcbsnd.com](mailto:seth.maas@bcbsnd.com)

Event Topics

Have any topic ideas for training that you would be interested in attending…LET US KNOW!

Email Scott @ [sblankenship@rdoffutt.com](mailto:sblankenship@rdoffutt.com)

WELCOME!

We would like to welcome our new members to the Red River Valley IIA Chapter!
The Annual Meeting of the RRV Chapter of the IIA was held on April 24, 2019. After roll call and approval of the January 23, 2019, meeting minutes, Tracie Barnes presented the Quarterly Financial Report. The Chapter is in good financial standing.

Scott Blankenship then presented an update on the Chapter Achievement Program (CAP) and the YTD points earned.

Melani Abel provided an update on the Chapter’s sponsorship of two student memberships.

Each of the Committee Chairs provided an overview and update of their respective committees, including the Programming, Membership, Audit, and Website Administration committees and the Board of Governors.

Nominations were then held for Officers, Leadership, and Committee members for the 2019-2020 Chapter year.

Patty Olson provided an update on the upcoming IIA District Workshop to be held on June 27, 2019, in Minneapolis, MN.

After adjournment of the meeting, new members of the RRV Chapter of the IIA were recognized. Newly certified members with the CIA designation were also recognized.

Special recognition also went out to Bonnie Klamm for a Lifetime Achievement Award. Bonnie is retiring from North Dakota State University after a long, distinguished career in academia.
During the 2018-2019 IIA Chapter year, the Red River Valley Chapter has hosted the following events:

- Cybersecurity & Internal Audit: Lunch and Learn: This event was held on November 19, 2018, with 26 attendees.
- Communicating Audit Results & Updates to the Profession: This event was held in the morning of December 6, 2018, with 15 attendees.
- Banking Topics: This event was held in the afternoon of December 6, 2018, with 7 attendees.
- Internal Audit: Beyond the Basics: This event was held on February 5, 2019, with 24 attendees.
- Q1 CAE Roundtable: This event was held on March 7, 2019, with 9 attendees.
- Interviewing & Walkthrough Techniques: This event was held on March 28, 2019, led by our Vice President and IIA Certified Course Instructor Scott Blankenship with 30 attendees.
- 2019 RRV IIA Annual Meeting and Social: This event was held on April 24, 2019, at Fargo Billiards & Gastropub from 4:30 – 5:30 pm with the social starting directly after the meeting until 7:00 pm.
- Dale Carnegie Spring Seminar: This event is scheduled for May 9, 2019. There is a morning and afternoon session with the opportunity to attend both for a discounted price. The morning session titled “Building Win-Win Relationships” is being held from 8:00 am to 12:00 pm and the afternoon session titled “Leading with Intention” is being held from 1:00 – 5:00 pm. Lunch will be served between the two sessions from 12:00 – 1:00 pm.

Membership Committee Update – Student Advocacy

On March 21, 2019, the RRV Chapter of the IIA presented to student organizations at two regional universities. Melani Abel, Andy Blattenbauer and Karmin Thompson presented at the University of North Dakota Accounting Club and Beta Alpha Psi (BAP) meeting and Brittany Krabbenhoft, Donal Hewitt, and Meghan Kruse presented at the North Dakota State University Accounting Club meeting. 20 students were in attendance at UND and 35 students were in attendance at NDSU.

The presenters shared a PowerPoint presentation on internal auditing as a career. Presenters also shared their educational and career experiences. There was a question and answer session at the end of the presentations which the students enjoyed, asking questions about certifications, communication skills, transitioning from school to the workplace, and personal experiences in the field of internal audit.

Two student memberships in the IIA were awarded during the presentations. Blake Torbeck from UND and Kristin Hormann from NDSU received student memberships from the RRV IIA Chapter.
The IIA established the Chapter Achievement Program (CAP) to ensure chapters serve their members and the internal audit profession. The IIA sets standards for its chapters through the CAP. The CAP provides guidance to chapters on goals and objectives set by the IIA, which local chapters work to achieve. Categories by which local chapters measure themselves include **service to members, professionalism, and chapter health**. Points are earned based on the activities of the chapter. There are three levels of achievement annually: **Bronze (685 pts.), Silver (1060 pts.), and Gold (1560 pts.)**.

### IIA Chapter Achievement Program (CAP) Overview

**June 1, 2018 – May 30, 2019 Possible CAP Levels**

- **Bronze**: 685 points
- **Silver**: 1,060 points
- **Gold**: 1,560 points

### RRV IIA Chapter Actual Results as of 3/31/19

<table>
<thead>
<tr>
<th>Categories</th>
<th>Minimum</th>
<th>Points to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service to Members</td>
<td>325</td>
<td>565</td>
</tr>
<tr>
<td>Professionalism</td>
<td>200</td>
<td>75</td>
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<tr>
<td>Chapter Health</td>
<td>160</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>685</strong></td>
<td><strong>640</strong></td>
</tr>
</tbody>
</table>

**Chapter Goal for 2018-2019 year: GOLD**

Additional CAP data:

- Max CAP for Professionalism = 250; Max CAP for Chapter Health = 500
- Only receive CAP for Professionalism & Chapter Health when all activities are completed
- Annual Meeting & Social in April will add points
- 8 CPE Event planned for May (Dale Carnegie) will add points
- Need 245 additional CAP points from Service to Members to achieve GOLD this year

Contact [sblankenship@rdoffutt.com](mailto:sblankenship@rdoffutt.com) to submit CAP points earned or if you have any questions on the CAP program and how we as members can assist in earning points. Scott tracks the CAP points and regularly submits the results to the IIA.
Member Profile

Mike Arens – Internal Auditor    Bell Bank

Birthplace:  Detroit Lakes, MN

Alma Mater / Degree:  North Dakota State University; Accounting degree with a minor in Finance

Current Job Responsibilities:  My primary roles include conducting audit engagements of various areas within the bank, discussing findings with department managers, and communicating findings to executive management via audit reports. Regulatory compliance, internal policy and procedure compliance, and sound internal controls are reviewed for each area. Additionally, my role in training new auditors has expanded as our department grows.

Hobbies and Pastimes:  I enjoy spending time at the lake, fishing (on the water and through the ice), barbequing, and golf. I’m also an avid sports fan and enjoy following the Vikings, Wild, Twins, and Gophers.

The Best Advice You Ever Received:  Not advice given to me, but a quote from one of my favorite shows that has stuck with me. “Nothing in this world that’s worth having comes easy” - Bob Kelso, from television show “Scrubs”. It’s a good reminder when I feel like giving up that the end result will be worth the work.

Dream Vacation:  I’ve already been fortunate enough to experience a couple dream vacations, to Jamaica and Norway. Next on my wish list would include an Alaskan cruise or a bass fishing trip to Lake El Salto in Mexico.