Texas A&M University  
Internal Audit Program – Student Association  
Donation(s) Instructions

Donations can be sent to the Internal Audit Program – Student Association in three ways:

1. **Electronically Through Marketplace**
   Important notes about submitting donations electronically:
   - Donations up to $249.00 per year per donor can be accepted
   - Donating through the Texas A&M Marketplace will not give you a tax receipt
   Instructions for donating through the Texas A&M Marketplace:
   - Start by visiting: [tx.ag/MarketplaceDonations](tx.ag/MarketplaceDonations)
   - Select the donation amount OR enter a custom amount under “Enter your amount”
   - Press “Add to Cart”
   - Press “Checkout”
   - Provide your personal information and credit card information

2. **Written Check to Internal Audit Program – Student Association**
   Important notes about donating directly to the Internal Audit Program – Student Association
   - Donating directly to the Internal Audit Program – Student Association will not provide a tax receipt
   Instructions for donating to the Internal Audit Program – Student Association:
   - Address the check to the “Internal Audit Program – Student Association”
   - Mail check to: ATTN: Michael J. Head, Lecturer – Department of Accounting, 460 Wehner Building, 4353 TAMU, 210 Olson Blvd, College Station, TX 77843-4353

3. **Written Check to Texas A&M Foundation**
   Important notes about donating through the Texas A&M Foundation:
   - Donations can be used as a tax write off and a tax receipt will be provided
   Instructions for donating through the Texas A&M Foundation:
   - **Electronically using Credit Card**
     - Start by visiting: [https://www.txamfoundation.com/give.aspx](https://www.txamfoundation.com/give.aspx)
     - Step 1
       - Under “I WOULD LIKE TO GIVE TO”, please select “AN UNLISTED ACCOUNT (ENTER MANUALLY)”
       - Type in the IAPSA’s Account Number: **944290**
       - Please select the amount of donation
     - Step 2
       - Select whether you are giving “AS AN INDIVIDUAL” or “AS A CORPORATION/FOUNDATION/ORGANIZATION”
       - Provide your personal and payment information
     - Step 3
       - Provide any additional donation/gift details
   - **Written Check**
     - Address the check to “Internal Audit Program – Student Association (944290)” in the memo line
     - Mail/drop off check at 401 George Bush Dr., College Station, TX 77840