



Florida West Coast Chapter

Summer Planning Session and Board Meeting

Thursday, July 22, 2021, 11:00 am – 6:30 pm

In Person at

The Birchwood

340 Beach Dr, NE, St. Petersburg, FL

Cost: Free!

RSVP: by Friday, July 9 *required*

Join the IIA Florida West Coast Chapter in its first-ever-in-a super-long-time summer planning and board meeting.

If you have interest in taking a peek behind the curtains of the operating arm of your local IIA chapter, please join us!

This is a workshop and call for volunteers to assist the chapter in planning for the next fiscal year. Lunch, snacks, and an evening network event are included in this half day session. Social distancing will be practiced.

RSVP is required by Friday, July 9 to obtain a firm count for the venue.

Summer Planning Session and Board Meeting

Schedule:*

Time	Agenda Item	Contact
11:00 am – 11:15 am	Welcome	
11:15 am – 12:00 pm	Board Meeting	Kristina Simmons, President
12:00 pm – 12:45 pm	Lunch	
12:45 pm – 1:00 pm	Break	
1:00 pm – 1:30 pm	District Update	Lily Ly, District Representative
1:30 pm – 1:45 pm	Planning Session Overview	Kristina Simmons, President



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Continued: Schedule:*

Time	Agenda Item	Contact
1:45 pm – 2:45 pm	Planning Session Breakouts <i>Group 1: QAR</i> <i>Group 2: Treasury/Finance</i> <i>Group 3: Board Composition</i> <i>Group 4: Communications (Editor and Social Media)</i>	Laura Tatem Chris Saunders Kristina Simmons Wade Cassels
2:45 pm – 3:00 pm	Break	
3:00 pm – 3:20 pm	Planning Session Recap	
3:20 pm – 4:20 pm	Planning Session Breakouts <i>Group A: Education Outreach</i> <i>Group B: CAP Requirements</i> <i>Group C: Program Planning</i> <i>Group D: Membership/Certifications</i> <i>Group E: Guiding Principles</i>	Monica Sanchez Kristina Simmons/Jessika Garis Monica Kessel Michele Nisi Gary Jordan or TBD
4:20 pm – 4:40 pm	Planning Session Recap	
4:40 pm – 5:00 pm	Establish 2021-2022 Chapter Goals and Wrap Up	
5:00 pm – 6:30 pm	Reception and Networking Event	

*Schedule may change.