July 2020 Newsletter

Chapter Officers
President – Katelyn Wojcik, CFE
Vice President – Gianna Custer
Treasurer – Durell Davis
Secretary – Kaitlin Sypniewski

Chapter Governors
Kristen Stanchak, CRMC
Kara Suchy, CIA, CFSA, CRMA
Sharon Monie, CPA
Todd Rehder, CPA, CIA
Mary Anne Kania, CIA, CISA, CRMA, CIPT
Paula Ralston Nenish, CIA, CRMA, CCBCO, CRCM
Karen Dillon, CPA

The Chapter is always looking for event speakers, volunteers, regional job postings, upcoming webinars and trainings, and any additional information that could be added to the newsletters.

Please Contact:
Secretary, Kaitlin Sypniewski
Chapter185@iia chapters.org
MESSAGE FROM THE CHAPTER PRESIDENT

Dear IIA Northeastern Pennsylvania Members,

Welcome to the 2020 – 2021 Chapter Year!

I am honored once again to serve as President of the IIA NEPA Chapter for the 39th chapter year.

Our 38th chapter year was another successful year as we maintained our Ruby Achievement by serving our members, serving the internal audit profession and meeting the IIA requirements for chapter administration. For the second year in a row, we achieved the award for being a 2020 Chapter of Excellence for advancing the profession by supporting the CIA Learning System.

Although this year may present challenges due to the COVID-19 pandemic and our chapter not being able to have in-person events we are working hard on planning virtual events in order to help all members fulfill their CPE requirements as needed. The NEPA Chapter Officers and Board members are currently working on planning events for this upcoming year and information will be available shortly. For all the latest chapter news, updates and events, feel free to browse our chapter website and check your email for monthly newsletters and notifications. Also new this year, be sure to check out our Facebook page by searching for IIA NEPA Chapter or https://www.facebook.com/IIANEPAChapter/

The chapter is always looking for new volunteers and ideas for events. Please feel free to reach contact myself or any officer if you are interested in becoming more involved within the chapter or if you have any suggestions on how to improve the program.

I look forward to seeing everyone at our upcoming chapter events and stay safe!

Thank you,
Katelyn Wojcik
Northeastern Pennsylvania Chapter President
Institute of Internal Auditors
EVENTS

UPCOMING IIA NEPA EVENTS
2020 – 2021 TENTATIVE SCHEDULE

- August 31st at 3:30pm – Audit Reporting – Virtual Zoom 1 hr CPE Event
  Speaker: Neil Frieser, Senior Vice President of Internal Audit at Frontier Communications and an IIA North America Board Member
  More details to come!

EVENTS IN OUR DISTRICT

Below is a list of upcoming district meetings, seminars and webinars:

<table>
<thead>
<tr>
<th>Chapter</th>
<th>Date</th>
<th>Description</th>
<th>City</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>No upcoming events scheduled in our district.</td>
<td></td>
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</table>

IIA LEARNING WEBINARS

Below is a list of upcoming IIA webinars.

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>CPE Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/18/2020</td>
<td>Advancing Audits Using Data Analytics</td>
<td>1 Credit</td>
</tr>
<tr>
<td>8/26/2020</td>
<td>Learn How to Take Advantage of All Your Benefits</td>
<td>1 Credit</td>
</tr>
<tr>
<td>9/15/2020</td>
<td>Cracking the Decency Code, The Leader’s Path to Integrity and Trust</td>
<td>1 Credit</td>
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DISTRICT INFORMATION BY CHAPTERS

<table>
<thead>
<tr>
<th>Chapter</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Philadelphia</td>
<td><a href="https://chapters.theiia.org/philadelphia/Pages/default.aspx">https://chapters.theiia.org/philadelphia/Pages/default.aspx</a></td>
</tr>
<tr>
<td>Lehigh Valley</td>
<td><a href="https://chapters.theiia.org/lehighvalley/Pages/default.aspx">https://chapters.theiia.org/lehighvalley/Pages/default.aspx</a></td>
</tr>
<tr>
<td>Central Jersey</td>
<td><a href="https://chapters.theiia.org/centraljersey/Pages/default.aspx">https://chapters.theiia.org/centraljersey/Pages/default.aspx</a></td>
</tr>
<tr>
<td>Central Pennsylvania</td>
<td><a href="https://chapters.theiia.org/central-penn/Pages/default.aspx">https://chapters.theiia.org/central-penn/Pages/default.aspx</a></td>
</tr>
<tr>
<td>Northeastern PA</td>
<td><a href="https://chapters.theiia.org/northeasternpennsylvania/Pages/default.aspx">https://chapters.theiia.org/northeasternpennsylvania/Pages/default.aspx</a></td>
</tr>
</tbody>
</table>

- A key goal is to increase collaboration between chapters.
- Visit each chapter’s website for full details on chapter events and seminars.

IIA EDUCATIONAL GUIDE

<table>
<thead>
<tr>
<th>CIA Learning System Online Classes</th>
<th><a href="http://www.learncia.com/3partcia/classes-offered">http://www.learncia.com/3partcia/classes-offered</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>IIA Research Foundation Bookstore</td>
<td><a href="http://www.theiia.org/bookstore/">http://www.theiia.org/bookstore/</a></td>
</tr>
</tbody>
</table>
Leadership Opportunity with an Industry Leader

**Director, Finance**

**Are you a strong management contributor? Are you known for your cross-functional, strategic approaches? Do you love the dynamics of a diversified business? This may be your next assignment.**

Brodart Company, an industry leader in furnishings, supplies, and books for libraries and educational institutions across the US, is seeking our next leader for finance and accounting. In this hands-on role, the successful applicant will be directly involved in driving creative processes and optimizing profitability across the business, as well as, compiling the metrics that quantify our results.

Brodart’s collaborative, spontaneous, and entrepreneurial environment have greatly contributed to its 80-year success. The team is engaged, driven, and determined to be best-in-class in the industry.

We require:

- A high-level of passion for leading a successful team
- Dedication to the Company’s mission as a premier provider
- Enthusiasm and focus on enterprise-wide priorities
- Commitment and desire to develop others and share ideas
- Solid attention to detail, metrics, reporting, and analysis
- Broadly-developed business acumen
- Process and efficiency-driven orientation
- Strong decision-making skills and solid judgment

Headquartered in Williamsport, PA, this corporate position reports directly to the President and will initially be trained by the incumbent.

The ideal candidate will have:

- A minimum of a bachelor’s degree in business, finance, or organizational management and/or equivalent experience, CPA or Master’s/MBA is desirable
- +7 years of executive leadership in a multi-functional finance/operations assignment, preferably in a manufacturing business
- Clear and articulate written and verbal communications skills
- The ability to inspire others to achieve their potential
- Highly-developed time management skills with an emphasis on meeting deadlines and achieving objectives
- Proficiency in accounting software and MS products

If you’re up for the challenge and are seeking a career that excites you every day, reply with a detailed resume and cover letter to susan.hosage@gmail.com. In anticipation of a large response for this rare opportunity, only the top candidates will receive personal contact. We are an Equal Opportunity Employer.
CAREER OPPORTUNITIES

Put your Operational Leadership Talents to Work with an Industry Leader!
Director, Operations and Manufacturing

Brodart Company, an industry leader in furnishings, supplies, and books for libraries and educational institutions across the US, is seeking our next leader to delight our customers in the role of Director of Operations and Manufacturing. In this hands-on role, the successful applicant will drive strategic and tactical activities from planning through execution, and serve as a key part of our multi-functional team to advance the business and achieve results.

Brodart’s collaborative, spontaneous, and entrepreneurial environment have greatly contributed to its 80-year success. Our associates and management are engaged, committed, and determined to be best-in-class in the industry.

We require:

- Strong customer focus and the ability to build client relationships
- High-degree of accuracy and quality orientation
- Developed business acumen
- Ability to lead, motivate, and inspire others to exceed customers’ expectations
- Passion for the company’s mission and product offerings
- In-depth knowledge of capacity planning, scheduling, and operational efficiency approaches
- Well-versed in warehousing, inventory management, and logistics best practices
- Proficiency in technology and automation

This Williamsport, PA assignment reports directly to the President and will be trained by the incumbent. Brodart’s +80 year successful history has been built on an entrepreneurial spirit, empowerment, and commitment of the entire team to be best-in-class in the industry.

The ideal candidate will have:

- Bachelor’s degree in business, or related field, and/or equivalent experience, Master’s/MBA is desirable
- +5 Years proven leadership experience preferably in a manufacturing environment
- Technological literacy and proficiency with MS software
- Solid judgement and the ability to make data-driven decisions
- Thorough understanding of financial metrics and analytics

If you’d like to be considered for this career opportunity, please forward a detailed resume and cover letter to susan.hosage@gmail.com Due to the high volume of applicants, only the top candidates will receive a personal response. We are an Equal Opportunity Employer.
CAREER OPPORTUNITIES

FNCB Bank’s Internal Audit Unit is seeking a highly motivated and analytical candidate for a Staff Auditor III position in our Corporate Center located in Dunmore, PA.

GENERAL RESPONSIBILITIES/JOB SUMMARY

This senior auditor will be responsible for performing, supervising and reviewing audits focused primarily on compliance regulations. Work involves reviewing accounting, financial, and operating records, as well as appraising internal controls and operational and administrative functions for efficiency and effectiveness primarily pertaining to compliance with banking regulations as well as financial reporting areas. The successful candidate should be able to accomplish the following essential functions and duties:

- Develop an understanding of regulatory requirements and subsequent changes that impact Bank operations and the related audit environment.
- Supervise audits to ensure that the audit is completed within the budgets established in the audit schedule.
- Keep abreast of changes in the business, regulatory and accounting and control environment in which the financial institution operates.
- Maintain proficiency in current accounting, audit procedures and techniques as well as changes in laws and regulations impacting Bank operations.
- Complete or assist in the completion of assigned segments of the audit program to include reviewing elements of internal controls, preparation of work papers, review of findings, recommendation of corrective/preventative actions and preparation of audit reports.
- Participate in the presentation of audit findings to management.
- Assist in the preparation of the Internal Audit Risk Assessment and Audit Schedule.

Minimum Qualifications

Education/Training:

- Associates Degree in Accounting, Finance or related field is preferred, but relevant experience in a banking environment would be considered. Professional certifications, including but not limited to the Certified Internal Auditor (CIA), Certified Public Accountant (CPA), Certified Financial Services Auditor (CFSA), Certified Anti-Money Laundering Specialist (CAMS), Certified Regulatory Compliance Manager (CRCM) or other professional certifications as approved by the Audit Officer are required; however, candidates pursuing such certifications will be considered.

KNOWLEDGE/SKILLS/ABILITIES:

- Proficient reading, writing, mathematical and communicative skills.
- Proficient in MS Word and Excel or other related software programs.
- Possess a working knowledge of all areas within a financial institution.
- Ability to work independently with little or no supervision.
- Strong interpersonal skills including the ability to work effectively in a professional team environment.

EXPERIENCE:

Qualified candidate will have a minimum of 5 years relevant work experience focused on compliance regulations as well as financial reporting areas, preferably in a financial institution.

Please visit our website www.fncb.com, go to the “About FNCB” tab, and click on the Careers link to apply for this position.
**INTERNAL AUDIT NEWS**

| Blog: Persuading Internal Audit Clients Just Got Harder |
| Organizations’ Audit Committees Must Rise to the Challenges of the “New Normal” |
| 2020 Governance, Risk and Control Conference Now an Online Experience |
| Blog: New IIA Three Lines Model Offers Timely Evolution of a Trusted Tool |
| IIA Issues Important Update to Three Lines Model |
| New! COVID-19 Content Series: “A Blueprint to Managing Corporate Fraud During a Pandemic” |
| ‘Speed of Risk’ Receives APEX Excellence Award |
| IIA Announces 2020-21 Global Chair, Board |
| Longtime IIA CEO Richard Chambers Announces Plans to Step Down |
| Blog: Understanding the Roots in Internal Audit’s Response to COVID-19 |
| 2019 Annual Report Now Available: Decade of Progress |
| Survey Says… Deeper Engagement by Internal Audit Benefits Fraud Risk Management |
| Internal Auditor Magazine Wins Top Honors |