Institute of Internal Auditors Ottawa Chapter: Policy on Group Discounts

1. Effective Date

This Policy takes effect on November 1, 2015.

2. Purpose

The purpose of this policy is to provide members of the Ottawa Chapter of the Institute of Internal Auditors a group discount for registering multiple participants for a given training event. This policy builds upon ongoing efforts to further encourage organizations with IIA Ottawa members, as well as non-members, to take advantage of the premiere professional development opportunities the IIA Ottawa Chapter provides.

3. Application

All professional development courses\(^1\) offered by IIA Ottawa may be eligible for the following group discounts upon request:

- A 10% discount when 6 – 9 participants register from the same organization for the same course; and,
- A 15% discount when 10 or more participants register from the same organization for the same course.

4. Exceptions

The following exceptions to this policy apply:

- Other discounts or incentives (i.e. early bird registration) may not be combined with group discounts; and,
- Other circumstances as deemed appropriate by the IIA Ottawa Chapter Board

5. Enquiries

For questions on this policy instrument, please contact IIAOttawa.Webmaster@gmail.com

Mailing Address

The Institute of Internal Auditors
Ottawa Chapter
P.O. Box 2274, Station D
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\(^1\) Professional development courses include full-day or multi-day courses. They do not include breakfast sessions and networking events.