Upcoming Chapter Event
Monday, February 3, 2014

Writing to Achieve Results

Location: Rivers Club, One Oxford Center, 301 Grant Street, Pittsburgh, PA 15219

Registration: 7:30 AM - 8:00 AM
Program: 8:00 AM - 5:00 PM
Lunch: 12:00 PM - 1:00 PM
CPE Available: 8 Hours

Registration: E-mail your reservation to Gina Dutkovich at: GDutkovich481@dollarbank.com

Fees: IIA Members - $100 (includes lunch!)
Non-Members - $150 (includes lunch!)

Payment: Make checks payable to the “IIA – Pittsburgh Chapter” and mail to Dollar Bank – Audit Department; 2700 Liberty Avenue; Pittsburgh, PA 15222; Attn: Gina Dutkovich.

Questions: Please call Gina Dutkovich (Hospitality Committee) at 412-261-8129.
### Upcoming Chapter Meetings and Events

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*Our Chapter’s Programming Committee works very hard to provide our members with affordable and effective CPE sessions and networking opportunities. Please note that the information above is subject to change.*

**Registration:** Contact Gina Dutkovich at: GDutkovich481@dollarbank.com to make a reservation!
Writing to Achieve Results

Monday, February 3, 2014

Registration: 7:30 AM – 8:00 AM
Program: 8:00 AM - 12:00 PM
Lunch: 12:00 PM - 1:00 PM
Program: 1:00 PM - 5:00 PM
CPE: 8 CPE Hours
Location: Rivers Club, One Oxford Center
301 Grant Street, Pittsburgh, PA 15219

Members: $100 (includes lunch!)
Non-Members: $150 (includes lunch!)

Course Description

This class is for all individuals who desire to improve their business writing skills. The class topics include the building blocks of writing to achieve results, determining audience and purpose, mindmapping, transparent structure, cutting the clutter, making sentences make sense, active/passive voice, evaluating writing examples, agreement with antecedents, subject/verb agreement, parallel construction, editing, proofreading, and email communications.

What you will gain from this seminar:
- Discover the building blocks of writing to achieve results
- Use the building blocks to evaluate all forms of writing
- Practice using the mindmapping tool for organizing your thoughts
- Learn how to use transparent structure
- Practice cutting the clutter and editing run-on sentences
- Learn the difference between writing in active vs. passive voice
- Learn basic grammar rules
- Learn the basic components of editing and proofreading
- Learn how to avoid the mistakes of using email
Writing to Achieve Results Event, cont.

Course Outline

I. MACRO ISSUES
   A. The Building Blocks of Writing to Achieve Results
   B. Writing Basics - Audience & Purpose
      1. Want Ad Exercise
      2. The Costs of Not Getting Results
      3. Five Key Writing Questions
   C. Critical Thinking - Organizing For Results
      1. Point Of View vs. Viewing Point
      2. Collection Letter
      3. Mindmapping
   D. Transparent Structure
      1. Transparent Structure Exercise
   E. Cutting the Clutter
      1. Examples of Redundancies
      2. Editing Redundant Words Exercise
      3. Deming Diagram - Analogy to the Writing Process
   F. Making Sentences Make Sense
      1. Run-On Sentences Exercise
      2. Cluttered Sentences Exercise
   G. Active/Passive Voice
      1. Active/Passive Voice Exercise
      2. Active/Passive Voice Comparison
   H. Evaluating Examples – Where the Rubber Meets the Road

II. MICRO ISSUES
   A. Agreement with Antecedents
      1. Antecedent Exercise
   B. Getting Verbs to Agree With Their Subjects
      1. Subject/Verb Agreement Exercise
   C. Parallel Construction
      1. Parallel Construction Exercise

III. EDITING & PROOFREADING
   A. Editing
      1. The Six Most Common Editing Problems
      2. The Six Most Useful Editing Techniques – Exercises
   B. Proofreading
      1. The Seven Most Common Proofreading Problems
      2. The Six Most Useful Proofreading Techniques – Exercises
   C. Reviewing Everything We Have Learned
      1. Exercise - Find the 25 Errors
      2. Proofreading Matrix
      3. Final Checklist

Speaker Biography

William Woodington

Bill spent 18 years managing the Learning & Development (L&D) function for Wells Fargo Audit & Security, and is based in Minneapolis. He is a CPA, CIA, and CRMA, with a bachelor’s degree in Accounting and a master’s degree in Finance. Bill is also a member of the Institute of Internal Auditors (IIA) and American Society for Training & Development (ASTD). He spent four years as an Audit Specialist supervising audit projects prior to moving into the L&D position. Prior to that, Bill worked for First Bank System and Deloitte and Touche. Bill was responsible for teaching the core curriculum classes (New Hire Orientation, Auditor In-Charge Training, CIA Exam Review, Effective Writing, Situational Leadership, and Leadership 101) to Wells Fargo’s Audit staff. He was also responsible for developing and delivering virtual training related to audit topics, and managing Audit & Security University at Wells Fargo. Bill has taught seminars for the Institute of Internal Auditors (IIA) and MIS Training Institute (MISTI). He is certified by the IIA to teach CIA Exam Review. He is also certified by the Ken Blanchard Companies to teach Situational Leadership II.
Since Dodd Frank Act was enacted, there are many new regulations that have already impacted the financial services industry. But it’s not over. The regulatory bodies are still finalizing more rules. The objective of this seminar is to highlight the most significant rules to-date and anticipate those that can be expected in subsequent years. The objective of this seminar is to provide compliance and internal audit professionals with the general awareness of the myriad of new rules that were enacted under the Act, to facilitate and enhance risk identification and assessment as part of compliance programs, annual audit planning, and engagement planning, along with resource planning and audit committee education.

Steve Sloan is currently an officer of the IIA Pittsburgh Chapter and a Director at RiskSpan where he provides financial, operational, and regulatory compliance risk consulting services to the mortgage and consumer finance industries supporting asset origination, servicing, and capital markets.

Steve has over 20 years of experience with Federal Home Loan Bank, Protiviti, Arthur Andersen, US Steel, and KPMG in the professional practices of risk management and internal audit, collaborating with management and audit committees to obtain required assurances and identify opportunities to enhance internal controls.

Steve is a Certified Public Accountant, Certified Internal Auditor, Certified Information Systems Auditor, and a Certified Investments and Derivatives Auditor. He holds a bachelor’s degree in Accounting from Penn State University.
IIA PRESENTATION CONTEST TOPICS FOR UNIVERSITY AND COLLEGE STUDENTS

First place presentation - $500; Second place - $350 and Third Place $150.

Judging: Judging based on IIA members in attendance at the meeting scheduled for mid-March, 2014. Criteria for judging to be determined.

Location: Schneider Downs, One PPG Place, Pittsburgh, PA

Topics: Topics will be assigned to teams on a first come first served basis. There will be no repeat topics.

Presentations: All presentations should be 10 to 15 minutes in length and submitted to trott@duq.edu one week prior to the scheduled presentation date in March. Six to eight presentations will be selected. Presentation teams should be three to six students. All AV equipment will be provided to the students.

Questions: Please email Val Trott-Williams at trott@duq.edu.

Members

Members are invited to attend the contest free of charge and serve as judges.

Two CPE hrs will be granted to all IIA Members serving as judges!!

Judging will be performed on March 25, 2014 from 4 p.m. to 6 p.m.

Please contact Val Williams at trott@duq.edu.

Potential Topics

(1) What is Internal Audit’s (IA’s) role in corporate governance?
   a. Subtopics
      i. Audit of assurance of governance
      ii. Consultative project

(2) What role does IA have within the ERM process?
   a. Subtopic
      i. Describe IA’s role, management’s role and the external audit’s role

(3) What is the use of Data Analytics within Internal Audit?
(4) Identify fraud risks
   a. Subtopics
      i. How IA should audit the fraud risks
      ii. How management should prevent/detect the fraud risks

(5) Conduct a mock interview with an audit client
   a. Role playing
   b. Pick an audit area
   c. Assign one member of your group as the auditee and one or two members as auditors
   d. Explain other audit evidence needed in conducting the audit

(6) Describe the IIA International Professional Practices Framework (IPPF)
   a. Subtopics
      i. Mandatory guidance
      ii. Optional guidance

(7) What are the elements of an effective internal audit report?

(8) Explain the role of the Audit Committee with IA.

(9) Social Media
   a. Subtopics
      i. What are the audit risks with social media for a company?
      ii. How does social media assist professional organizations such as the IIA?

(10) Internal audit often is involved with risk mitigation and compliance audits. Describe:
     a. Effectiveness of compliance audits when combined within the IA function
     b. Impact on the IA department
     c. Impact on independence of the IA department

(11) Describe the updated COSO framework and how it would impact an annual IA plan.

(12) Reach out to three IIA professionals employed at different organizations. Conduct an interview with those professionals regarding:
     a. Current audit risks for their organizations
     b. Size and structure of their audit department
     c. Current projects they are conducting
     d. What continuous auditing processes due they have employed? Are they effective?

(13) Describe an integrated audit with IT and operational auditing.

(14) Submit your own topic (subject to approval by the Academic Relations Committee)
Data Governance

Monday, April 7, 2014

Registration: 9:30 AM – 10:00 AM
Program: 10:00 AM - 2:00 PM
Lunch: 12:00 PM - 1:00 PM
CPE: 3 CPE Hours
Location: American Eagle Outfitters
77 Hot Metal Street, Pittsburgh, PA 15203

Members: $50 (includes lunch!)
Non-Members: $75 (includes lunch!)

Program is limited to 50 seats!

Course Description

Organizations are rapidly adopting Data Governance solutions to address and overcome business issues and challenges associated with data quality. Data Governance is defined as the organizing framework for aligning strategy, defining objectives, and establishing policies for enterprise information to achieve data quality standards. An integral deliverable of a Data Governance initiative is to provide transparency of how data is structured based on defined rule sets in order to provide accurate real-time organizational intelligence.

This session will cover key areas of Internal Audit involvement in the implementation of a Data Governance program and the strategies that Internal Audit can execute to assess the effectiveness of controls within the program.

Speaker Bio

David Faraone is a Manager at PricewaterhouseCoopers with diverse technical experience in applying hardware and software solutions to safeguard business intellectual property. As a manager of information systems he has developed and incorporated countermeasures that thwarted internal and external threats to corporate systems. As the head of cyber security for multiple firms, he has directed the efforts for IT defense in depth initiatives. David has designed and implemented security policies for complex IT systems across international borders. He is keenly astute of international attempts to circumvent security measures, and on more than one occasion has demonstrated this by employing technology to subvert corporate espionage incidents emanating from Asia. On the home front David has established effective disaster recovery and business continuity plans. David has also mitigated the loss of financial and technical information by constructing need to know internal IT controls.

David has broad business acumen with industry experience in the manufacturing, environmental services, education, banking, finance, and venture capital sectors. He has accepted leadership roles of increasing responsibility as the Global IT Cyber Security Manager and the Director of IT Security. David has served on the advisory board at Pittsburgh Technical Institute and holds more than 10 current IT industry certifications.
The IIA Indianapolis Chapter invites you to the 2014 Central Regional Conference (CRC) to be held at the Hyatt Regency in downtown Indianapolis from May 18th to May 21st. The city will host one of the largest sporting events in the world with the Indianapolis 500 later that same week. As such, the CRC is themed *Racing to Relevance!*

**Conference Agenda:**

The CRC kicks off Sunday with two pre-conference activities: a CIA exam preparation workshop in the afternoon and welcome registration in the evening.

On Monday, Senior Vice Chairman of the IIA North American Board and the Virginia Department of Alcoholic Beverage Control’s Director of Audit John Wszelaki will take the stage with the first of four general sessions. Then over the course of two days, more than 32 concurrent sessions will be available in five educational tracks:

- IT Audit and Information Security
- Financial and Process Based Auditing
- Governance, Fraud, and Ethics
- Specialty Topics
- CIA Review Course

The last day of the CRC features two general sessions in the morning led by COSO Chairman Emeritus Larry Rittenberg and CAE panelists from Wendy’s, General Motors, Humana, and State Farm. On Wednesday afternoon, there will be two post-conference events: a CIA exam preparation workshop and CAE roundtable.

**Register before March 21, 2014** to take advantage of the early bird registration price: $595 for IIA members and $695 for non-members, or call +1-407-937-1111 for group pricing. The CIA Review Course has an additional fee of $205 per part.

*Rooms at the Hyatt Regency Indianapolis are available at a special rate of $159 plus tax per night for reservations made before April 28, 2014.*

Please visit [www.theiia.org/goto/CRC2014](http://www.theiia.org/goto/CRC2014) for more details and to register. And follow the CRC on Twitter!
IIA DAY AT PNC PARK WITH THE PIRATES

To celebrate International Internal Auditor Awareness Month, the Pittsburgh Chapter of the IIA invites you and your guests for an afternoon at PNC Park to watch the Pirates!

Please join us for a fun afternoon, get to know other IIA members, and enjoy the game on Sunday, May 25, 2014 at 1:35 P.M.

Tickets will be $10 each and will include the cost of admission and a $5 Loaded Value Credit to be used for food or merchandise. The IIA will subsidize $20 of the $30 total cost of the ticket. Sign up early as the discount rate is based on limited availability. Up to 8 tickets per IIA member will be available at the discounted price. Additional tickets will be $30 each. Seating will be in Section 103.

Contact Gina Dutkovich (gdutkovich481@dollarbank.com) to reserve your tickets. Checks should be made payable to the IIA Pittsburgh Chapter and must be received no later than March 28, 2014. Send payments to: Dollar Bank, Internal Audit Department, 2700 Liberty Avenue, Pittsburgh, PA 15222. Please indicate the address you would like the tickets sent to. Tickets will not be sent until your payment is received.

EXTRA FUN: Sundays are "Kids Days" at PNC Park. Check out the fun and games at the Family Fun Zone on Federal Street from 11am-1pm. Fans ages 14 and under will receive Andrew McCutchen National League MVP Wristbands. Stay after the game when all kids are invited to "Run The Bases" right down on the field (weather permitting).
Greetings,

The New Year has started out with a bang. The January event, Root Cause Analysis, was held at the Doubletree in Monroeville. This event had a turnout for a January meeting that was the best we have had in years. Oh, and we had this great turn out in a snow storm!!! Thank you to the membership and our members that live and work in the east for such a great turnout.

To keep the momentum going, the Pittsburgh Chapter has a great line up of events to get us to the summer and the annual golf outing. So, don’t miss out on our events. The February meeting is a Business Writing Seminar. The focus of this all day seminar is writing audit reports that get results. The Chapter welcomes William Woodington back for a second year of instructing this course and we are very glad to have him back again this year. This event sold out last year, so get your registrations in early.

The Chapter Officers and Board of Governors are actively looking for Chapter Members to volunteer. There are plenty of opportunities for members to help the chapter by volunteering their time and expertise. So if you want to be more involved and be part of the greatest IIA Chapter on the planet, give me a call and we will put your talents to use.

As always, the Chapter wants to know how we can be better. So if you have any suggestions do not hesitate to contact me directly.

Thank you to the Chapter members, Officers, and Board of Governors for making the Pittsburgh Chapter so great.

Thank you,

Aaron Mitcham, CPA, CISA, CISSP
mitchama@duq.edu

2013-2014 President, Pittsburgh Chapter

Want more from your IIA membership?

There are multiple opportunities for you to become a more ACTIVE member of The IIA Pittsburgh Chapter!

Please contact Aaron Mitcham (mitchama@duq.edu) for information for how you can get involved!

New Members

Cory Beam – Duquesne University

Scott Uziel - Metalico, Inc.
Unlock Your Door to Opportunity with IIA Global Certifications

- Certified Internal Auditor (CIA)
- Certified Governmental Auditing Professional (CGAP)
- Certified Financial Services Auditor (CFSA)
- Certification in Control Self-Assessment (CCSA)
- Certification in Risk Management Assurance (CRMA)

For more information regarding professional certifications, please visit: https://na.theiia.org/certification/Pages/Certification.aspx

Member Spotlight

Why did you join the IIA?
I decided to join the IIA’s Pittsburgh Chapter as I recently moved to Pittsburgh and was looking to expand my professional network. Having been involved in the IIA in Philadelphia for a number of years prior to moving to Pittsburgh I was confident that the people I would meet and the educational opportunities offered would help me professionally. I began attending the lunchtime education seminars and met a number of individuals, a few of whom were on the Board of Governors. As it turned out the Board had an opening and I was nominated and approved as a Pittsburgh chapter Board member.

What positions/roles have you held in the IIA?
In Philadelphia, I was on the Programming Committee for several years, helping with the spring and fall conferences which typically had around 400-500 attendees. Since moving to Pittsburgh I have joined the Board of Governors and now co-chair the Nominating Committee.

What is the most influential professional advice you have received?
The best advice I ever received was that everyone has something they can offer, i.e. you can learn something from everyone. For me, this translated into being open to different perspectives as I often find that others may look at the same problem just a little differently than I do.

What is your favorite movie and why?
I love watching movies as I find them relaxing. That said, I am not a tough movie critic. If the movie has a great story, great visuals, or is fun to watch, I usually enjoy it.

Board of Directors

Name
Jonathan Bentrim

Job Title
Chief Audit Executive, Federal Home Loan Bank

Hometown
Philadelphia, PA
Advertisements will only be sent to members via direct e-mail when included in the monthly or summer chapter newsletters.

Advertisements are not to be sent directly to members via e-mail or postal mail.

Advertisements will also be posted on the chapter website as part of the newsletter.

REMINDER: Members of the IIA Pittsburgh chapter are given access to the membership list. This list is NOT to be used to solicit members. Solicitation of services/products using the chapter membership list may result in the revocation of membership.
Internal Auditor, Senior II
UPMC Corporate Services

Job ID: 2045335
UPMC Corporate Services is hiring a full-time Internal Auditor, Senior II to help support the Internal Audit Department for its UPMC Corporate Services downtown location. The Internal Audit Senior II is responsible for evaluating healthcare risks to the company and consulting with management to identify process improvements and operational efficiencies. The Internal Auditor will deliver internal audit activities to assure they are conducted according to professional standards with the goal of maximizing value for the company.

Current activities include audit engagements throughout the system, data analytics, process improvement projects, special investigations and special projects as requested by management. This position will be expected to allocate their time to multiple projects and assignments concurrently and will be responsible for completing planning, fieldwork execution, report writing, workpaper completion, and follow-up monitoring. The Internal Auditor will present audit conclusions and value added recommendations to management that reflect an understanding of company objectives and capabilities, control requirements, and industry best practices to facilitate change in a constructive and collaborative manner. The position is responsible to collaboratively share skills with other staff when appropriate. The position will work Monday through Friday, standard business hours.

Basic Qualifications
- Bachelor's Degree with a major in accounting or other related field;
- Minimum of three years experience with a CPA or CIA or five years with a CMA in risk and control focused areas such as accounting or internal auditing required;
- Relevant professional certification is required.

(OR)

- Bachelor's Degree with a major in accounting or other related field.
- Minimum eight years experience in related risk and control focused areas such as accounting or internal auditing or equivalent experience in a health care field is required.
- Relevant professional certification preferred.
- An advanced related degree and/or Six Sigma Certification are preferred.

- Strong technical skills, including superior knowledge in Access, Excel, Power Point, Visio and SharePoint.
- Knowledge of industry standard project management tools, methods and reports.
- Good understanding of risk analysis and process improvement.
- Strong verbal and written communication skills with the ability to work effectively with all levels of the organization.

UPMC offers a variety of benefit options designed to provide personal security, convenience, and assistance to you and your family.


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EOE.
Open Position Posting

Position Title: Senior Internal Auditor  
Department: Internal Audit  
Location: Cranberry Township, PA  
Requisition Number: 333

Description of duties and responsibilities:
This position reports to the Director of Internal Audit and is responsible for planning and performing internal audits and internal control assessments of Mine Safety Appliances Company (MSA) and its affiliates as well as providing assistance to MSA’s external auditors. Duties and responsibilities include, but are not limited to, the following:

- Perform internal audits of MSA and affiliates. This includes determining audit work in accordance with the annual internal audit plan, planning the audit and performing audit test work, supervising other auditors when necessary, identifying control weaknesses, developing recommendations for improvements, conducting exit conferences with management, and preparing and distributing internal audit reports.
- Perform Sarbanes-Oxley (SOX) Section 404 Internal Control Assessments. This includes process documentation, identification and testing of key controls, determination and remediation of weaknesses, external auditor coordination, and all appropriate communication.
- Assist MSA’s external auditors with audit procedures.
- Participate in special projects, as directed by the Internal Audit Director, Senior Management, or the Audit Committee. Such projects could include: investigation of reported ethics violations, analysis of accounting records, analysis of business processes, examination of supplementary information, interviews with MSA associates and management, preparation of special reports, fraud reviews, and assistance with MSA’s enterprise risk management program.
- Up to 40% travel required (includes international travel).

Special knowledge, skills and abilities required:
- Must have knowledge of accounting, auditing, U.S. generally accepted accounting practices (GAAP), and SEC financial reporting requirements.
- Knowledge of Sarbanes-Oxley Section 404 Internal Control Assessments.
- Comprehensive knowledge of operational and financial reporting processes.
- Excellent planning and organizational skills.
- Must have strong computer skills – MS Office suite.
- Must possess strong verbal and written communication skills.

Education and experience required:
- Bachelor’s degree in Business, Accounting, Finance or related discipline.
- 2 or more years of auditing experience
- 4 or more years of total relevant experience

Preferred:
- Advanced degree (MBA)
- Certified Public Accountant (CPA) or Certified Internal Auditor (CIA)

If you are interested in this position and meet the above requirements, please apply through the MSA Career Center at https://us.msasafety.com/careers. You may search for this position by using the requisition number referenced above.
Senior Internal Auditor and Internal Auditor positions available in Pittsburgh PA

GENERAL OVERVIEW:
The Internal Audit department is dedicated to providing independent, objective assurance designed to add value and improve enterprise-wide operations and support compliance. Internal Audit helps the organization to accomplish its objectives by bringing a systematic, disciplined approach to evaluating and improving the effectiveness of risk management, control and governance processes by providing insight and recommendations based on analyses and assessments of data and business process. The scope of internal audit efforts is broad, and includes the efficiency of operations, the reliability of financial reporting, deterring and investigating fraud, safeguarding assets, and compliance with laws and regulations.

Internal Audit team members participate in all aspects of the audit process, including but not limited to audit planning, audit execution, reporting, and deficiency assessment and remediation management. Internal Audit team members will be expected to perform various data analyses, control tests, substantive tests and other agreed upon procedures.

ESSENTIAL RESPONSIBILITIES

1. Collaborate with other team members, Audit & Compliance Division partners and business owners to:
   * Establish the annual audit plan, and ongoing quarterly updates
   * Research laws, regulations, policies and standards applicable to assigned audits
   * Establish audit programs to support the audit objectives for assigned audits, includes the assessment of risk, development of audit program budget and timelines
   * Execute audit programs and complete assigned portions of the audit in accordance with the established budget and timelines
   * Facilitate multiple audits in progress at any time at various stages of the audit process
   * Interpret audit results and identify areas where corrective action is required or recommended
   * Prepare written documentation summarizing audit results and conclusions, and engage in discussions about the audit as required
   * Review and assess the adequacy of management responses to the corrective action requirements/recommendations
   * Contribute to the formulation of audit conclusions Provide adequate follow-up to make sure that corrective action is taken and that it is effective
   * Perform other ancillary projects, as assigned

2. Communicate effectively.
   * Establish and maintain relationships with business owners in a variety of departments and subsidiaries within Highmark
   * Maintaining appropriate levels of communication with Internal Audit management and business owners during the audit
   * Deal effectively and timely with conflict resolution
   * Work closely with the Risk Management & Advisory Services Department, Technology Audit & Advisory Department, External Auditors and Advisors
   * Identify and provide recommendations for process improvements to enhance the control environment

Additional responsibilities for Senior Analyst:
   * Interacts with Chief Accounting Officer and other management and staff across the enterprise
   * Act as the knowledge leader to the team for risk, controls and compliance requirements.
   * Provides subject-matter direction to team members
   * May train employees, assign, monitor and review progress and accuracy of work
Highmark Available Internal Audit and Senior Internal Positions, cont.

   * Monitoring progress against the overall Internal Audit plan, and audit-specific audit programs.
   * Complete audits on time and within budget, and escalate/manage workload and progress concerns to management, as appropriate
Prepare and provide status reporting to management and team on a recurring scheduled basis and as necessary; responsible for deviations from the work plan and for the development of alternative solutions when faced with impediments and obstacles.

4. * Other duties as assigned or requested.
Highmark is an Affirmative Action/Equal Employment Opportunity (AA/EEO) employer.

MINIMUM QUALIFICATIONS:
* Bachelors' degree.
* A minimum of 5 years experience in internal auditing, public accounting or a position working with internal control design, documentation and testing is required. The auditing experience should be risk based and include knowledge of the COSO framework and internal auditing standards
* Strong written and verbal communication skills and presentation skills

PREFERRED QUALIFICATIONS:
• An MBA, CPA, CIA or CISA is strongly preferred.
A thorough knowledge of the operations and systems of Highmark and its subsidiaries is preferred. A general knowledge of health insurance, computerized management information systems, and governmental auditing standards would be beneficial.

Highmark also offers health and wellness products to clients with employees throughout the country and is a recognized leader in reinsurance

We welcome you to view the complete job description and apply today by applying online for:

Internal Auditor:

https://www.recruitacommunity.com/srctcb/RTI.home?t=7465&r=2000029756110

Sr Internal Auditor:

https://www.recruitacommunity.com/srctcb/RTI.home?t=7465&r=2000029756210
Position Title: Technology Risk Officer (Audit)

As a Technology Risk Officer (Audit) you are a member of PNC's Supply Chain Management organization. This position can be based in Pittsburgh, PA, in Allegheny Center / North Side or Cleveland, OH where you will work within the Supply Chain Quality Assurance function. You will be part of a diversified financial services firm that reflects the needs, values and goals of our customers, employees, communities and shareholders. You will be instrumental in helping to maintain PNC’s reputation for excellence in protecting customer and business assets.

In your role, you will lead the day to day execution of supplier oversight processes to test and evaluate supplier internal controls and compliance. Create and maintain accurate and clear work documents. Conduct supplier process risk analysis. Design testing approaches which requires the ability to analyze the supplier's operating environment and regulatory landscape, identify risks and assess the adequacy of their internal controls. Review and provide feedback on testing programs documented by others on the team. Coordinate internal/external audit and examination activities. Complete tasks efficiently (on time, on budget and accurately). Scope may include supplier compliance with operational policies and procedures; credit risk policies and procedures; financial performance; internal control standards required by SOX, state and federal regulatory requirements; supplier management program standards; and other enterprise risk program requirements.

Additionally, you will establish working relationships with and function as a liaison to corporate support partners who are responsible for enterprise risk programs. Support enterprise risk programs by analyzing existing Supplier Management policies & procedures and identifying impacts & gaps. Consult with the operating units to execute changes to align policies & procedures with enterprise risk program requirements. This includes implementation of changes to state and federal regulatory requirements of moderate to high complexity. Interact frequently with all levels of management, subject matter experts and enterprise support partners in both formal and informal settings. Provide supplier risk analysis with results and recommendations. Appraise senior management of issues and provide status updates.

The successful candidate will have the following qualifications:

- Bachelor's degree and/or equivalent experience
- Typically 4-5 years of related experience
- Audit certification (CIA, CRMA, CFSA) is a plus
- Specific experience in an audit, compliance, quality assurance, process improvement, project management and risk management functions preferred
- Advanced and extensive working knowledge of operational functions and sound internal control concepts
- Advanced analytical and problem solving skills and the ability to make sound risk based recommendations and decisions
- Strong interpersonal and organizational skills with the ability to collaborate well across teams / organizations
- Strong negotiation skills and ability to lead others is a must
- Knowledge of regulatory requirements for a financial institution a plus
- Travel Requirements – 25%+

We welcome you to view the complete job description and apply today by applying online at the link below.

We're on the Web!
Visit our Chapter Page: IIA Pittsburgh Chapter
Follow us on LinkedIn! www.linkedin.com
“Institute of Internal Auditors Pittsburgh”

Officers
Aaron Mitcham, President
mitchama@duq.edu
412-396-5098

Dawna Fisher, 1st VP
Dawna.fisher@fhlb-pgh.com
412-288-7328

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