To the Members of The Southwest Florida Chapter and Friends,

Our next board of Governors’ meeting will be **Tuesday, June 4, 2019 at 4:30 PM**. All Governors and members may attend in person or by telephone.

Florida Gulf Coast University
1050 FGCU Blvd. South
South Village Modular One, Ste. 102
Fort Myers, Florida 33965

To connect by conference call, please dial 1-888-240-2560
Meeting ID 261 937 939
Participant Pass Code 1888

Congratulations to the 2019-2020 IIA Southwest Florida Chapter newly elected Board of Governors.

**OFFICE** | **NAME** | **EMAIL**
--- | --- | ---
President | James Molenaar | jmolenaar@collierclerk.com
Vice President | Bill Foster | wfonster@fgcu.edu
Secretary | Chris Stanisci | cstanisci@leeclerk.org
Treasurer | Gabriela Molina | gabriela.molina@collierclerk.com
Governor | Joshua Sloan | jmsloan3387@people.fgcu.edu
Governor | Viviana Lauke | vlauke@fgcu.edu
Governor | Jackie Conrecode | jconrecode@fgcu.edu
Governor | Bharat Vallarapu | BVallarapu@LeeClerk.ert
Governor | Tim Parks | tparks@LeeClerk.ert
Governor | Tamara Anderson | tanderson@leeclerk.org
Governor | Jeffrey Pigott | jeffrey.pigott@leehealth.org

James D. Molenaar
President – Southwest Florida Chapter #226 2019-2020

**Progress through Sharing!**
2018-2019 Chapter Leadership

OFFICERS/GOVERNORS/PAST PRESIDENTS

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>NAME</th>
<th>EMAIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>James Molenaar</td>
<td><a href="mailto:james.molenaar@collierclerk.com">james.molenaar@collierclerk.com</a></td>
</tr>
<tr>
<td>Vice President</td>
<td>Bill Foster</td>
<td><a href="mailto:wfonster@fgcu.edu">wfonster@fgcu.edu</a></td>
</tr>
<tr>
<td>Secretary</td>
<td>Paul Cohen</td>
<td><a href="mailto:cohenbank@yahoo.com">cohenbank@yahoo.com</a></td>
</tr>
<tr>
<td>Treasurer</td>
<td>Gabriela Molina</td>
<td><a href="mailto:gabriela.molina@collierclerk.com">gabriela.molina@collierclerk.com</a></td>
</tr>
<tr>
<td>Governor</td>
<td>Joshua Sloan</td>
<td><a href="mailto:jmsloan3367@eagle.fgcu.edu">jmsloan3367@eagle.fgcu.edu</a></td>
</tr>
<tr>
<td>Governor</td>
<td>Viviana Lauke</td>
<td><a href="mailto:vlauke@fgcu.edu">vlauke@fgcu.edu</a></td>
</tr>
<tr>
<td>Governor</td>
<td>Jackie Conrecode</td>
<td><a href="mailto:jconreco@fgcu.edu">jconreco@fgcu.edu</a></td>
</tr>
<tr>
<td>Governor</td>
<td>Tamera Anderson</td>
<td><a href="mailto:tanderson@leeclerk.org">tanderson@leeclerk.org</a></td>
</tr>
<tr>
<td>Governor</td>
<td>Tim Parks</td>
<td><a href="mailto:tparks@leeclerk.org">tparks@leeclerk.org</a></td>
</tr>
<tr>
<td>Governor</td>
<td>Open</td>
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<tr>
<td>Governor</td>
<td>Open</td>
<td></td>
</tr>
<tr>
<td>District Advisor</td>
<td>Mike Varney</td>
<td><a href="mailto:mike.varney@crowehorwath.com">mike.varney@crowehorwath.com</a></td>
</tr>
<tr>
<td>District Representative</td>
<td>Darren Cassels</td>
<td><a href="mailto:Darren.Cassels@nielsen.com">Darren.Cassels@nielsen.com</a></td>
</tr>
</tbody>
</table>

COMMITTEE MEMBERS:

- **Academic Relations**
  - Jackie Conrecode - jconreco@fgcu.edu (Chair)
  - Joshua Sloan – jmsloan3367@eagle.fgcu.edu

- **Advanced Technology/Newsletter/Web Site**
  - Bharat Vallarapu – bvallarup@leeclerk.org (Chair Website)
  - (Back-up for Website)
  - Paul Cohen – Cohencbank@yahoo.com (Chair Newsletter)
  - (Back-up for Newsletter)

- **Attendance**
  - (Chair)

- **Audit**
  - Bharat Vallaraupu – bvallarapu@leeclerk.com (Chair)

- **Budget**
  - Gabriela Molina – Gabriela. Molina@CollierClerk.com (Chair)

- **Certification/CIA Program**
  - William Foster wfonster@fgcu.edu (Chair)

- **Membership**
  - Tim Parks – tparks@leeclerk.org (Chair)
  - Tammy Anderson – tansderson@leeclerk.org (Back-up for Membership DB)

- **Newsletter**
  - Chris Stanisci – cstanisci@leeclerk.org (Chair)

- **Nominating**
  - Current President
  - Two Members (selected by Board)

- **Program**
  - Current Governing Board

- **Strategic Planning**
  - Bill Foster Vice President
  - James Molenaar Current President
# Dates for 2019

## Chapter Meetings

<table>
<thead>
<tr>
<th>Description</th>
<th>Location</th>
<th>Date</th>
<th>Speaker</th>
</tr>
</thead>
</table>
| Governors’ Meeting  | Florida Gulf Coast University  
South Village Modular One, Ste. 102  
Fort Myers, Florida 33965  
To connect by conference call, please dial 1-888-240-2560  
Meeting ID 261 937 939  
Participant Pass Code 1888 | Tuesday, June 4, 2019  
@ 4:30 PM |         |
| District Workshop   | Collier County Clerk of Courts  
3315 Tamiami Trail, Ste. 200  
Naples, Florida 34112 | Saturday, July 20, 2020  
Tentatively: 9:00 AM |         |
| Governors’ Meeting  | Collier County Clerk of Courts  
3315 Tamiami Trail, Ste. 200  
Naples, Florida 34112 | Saturday, July 20, 2020  
Tentatively: 3:30 PM |         |
2018-2019 Payment Fee Schedule

As Approved at the Board of Governors Meeting of 07/14/18, the fee for Prepaids, Students and Retirees is $35.00 per meeting. There were no other increases.

As of 2018-2019, the payment fees are as follows:

- Regular meetings - $35 for Members, retirees and students; $40.00 non-members/walk-ins.
- Seminars - $150 for members, retirees, students; $175 for non-members/walk-ins.
- The Package Plan is now reduced to $130 for regular meetings (4 meetings @ $32.50 per person). The Package Plan for seminars is now reduced to $270.00 per person for both seminars.
- Lunch & Learn: Free of charge; please bring your brown bag lunch (2 meetings).

Payments can be made at the meetings by either cash or check or a check can be mailed in advance to the Treasurer, Gabriela Molina – Collier County Clerk of the Circuit Court, Collier County Government Center 3299 Tamiami Trail East, Suite# 403 Naples, FL 34112-5746. If mailed, please allow sufficient time for the payment to be received prior to the September 4, 2019 deadline.

The location of the regular meetings and seminars continues to be the Holiday Inn, off the I-75/Alico Road exit #128 located at 9931 Interstate Commerce Drive, Fort Myers, FL 33913 (across from the Gulf Coast Town Center). Other locations, including the Lee County Clerk of Courts Training Room or Florida Gulf Coast University may also be used when needed and indicated above.

October Board Meeting
Southwest Florida Chapter IIA #226
Board of Governors Meeting Minutes [DRAFT]
April 2, 2019

A Board of Governors meeting of the IIA Southwest Florida Chapter #226 of the Institute of Internal Auditors was held at the Clerk of the Circuit Court and Comptroller’s Office, Fort Myers, Florida on April 2, 2019 at 12:55 p.m.

Board Members, Officers, and Chairs:
Present: President Jim Molenaar, Jackie Conrecode, Bharat Vallarapu, Chris Stanisci, Viviana Lauke, Tim Parks, Jeffrey Pigott and Tammy Anderson

Proceedings:
James Molenaar, President, presided over the meeting. This was the 5th Board meeting for the 2018 – 19 Chapter Year.

1. Opening remarks – James Molenaar

2. Approval of minutes – James Molenaar presented the Board of Governor Minutes from October 2, 2018
   a. Moved for Approval – Tim Parks
   b. 2nd Bharat Vallarapu
   c. Approved as presented, unanimously
3. New Business
   a. A slate of candidates for officers and governors was presented with no contested races.

<table>
<thead>
<tr>
<th>Position</th>
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</tr>
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<tbody>
<tr>
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<td>Tamera Anderson</td>
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<tr>
<td>Governor</td>
<td>Jeffrey Pigott</td>
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</tbody>
</table>

   b. Tim Parks moved to accept the slate of candidates as presented
   c. Bharat Vallarapu seconded the motion
   d. The Slate was unanimously accepted.

4. Adjournment – Meeting adjourned at 12:59 p.m.

Respectfully Submitted,
James D. Molenaar, President

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**CAP PROGRESS**

For 2018-2019!

**CAP Credits Needed for GOLD**

(1,560)

**TOTAL CAP Credits 1114.00**

71.41% of Total!!

Here are a few housekeeping ideas to keep in mind:

- **Update your member profile** - Have you moved, changed jobs, changed your name, etc.
- **Invite someone to the next meeting** - You would be amazed by the number of members who have not been to a meeting.
- **Submit topics and/or speakers for CPE sessions** - The Program committee could use your knowledge and expertise on potential speakers or topics of interest.
- **Attain a Certification** - The IIA offers multiple certifications that, upon attainment, will help you to distinguish yourself professionally from your peers and throughout the profession.
- **Meeting Registration** - Please adhere to the deadlines for signing-up for meetings. Our Chapter has contracted with Holiday Inn for our monthly meetings and seminars. As in the past, we are contractually
THE AUDIT SCOPE

obligated to advise them of the total count 72 hours before the meeting. If you are unable to attend and do not let us know, the meal then becomes an unexpected cost to the Chapter. It is our policy that no-shows will be billed unless at least one-day notice is given to the Chapter.

- Meeting Etiquette - Please respect our speakers by remaining seated, minimizing chatter, and silencing mobile phones during presentations. We understand there may be emergencies and cannot dissuade anyone from attending to those situations.

Membership Committee Corner

We have 85 active members currently listed.

Anniversaries for April and May:

<table>
<thead>
<tr>
<th>Members</th>
<th>Years</th>
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<tbody>
<tr>
<td>Carol R. Slade</td>
<td>22</td>
</tr>
<tr>
<td>Daniel Sean Revallo</td>
<td>16</td>
</tr>
<tr>
<td>Gabriela Alonso</td>
<td>1</td>
</tr>
<tr>
<td>Jessica Monestime</td>
<td>1</td>
</tr>
<tr>
<td>Karen Michelle Neaton</td>
<td>22</td>
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<tr>
<td>Margaret Krym</td>
<td>11</td>
</tr>
<tr>
<td>Mary Martha Campbell</td>
<td>15</td>
</tr>
<tr>
<td>Rodney A. Rosenthal</td>
<td>14</td>
</tr>
<tr>
<td>Romulo Collazo</td>
<td>1</td>
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<tr>
<td>Sean Boddicker</td>
<td>1</td>
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<tr>
<td>Timothy Kent Linkins</td>
<td>44</td>
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New Members for April and May:

<table>
<thead>
<tr>
<th>Members</th>
<th>Organization</th>
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<tbody>
<tr>
<td>Cheryl Wagner</td>
<td>ADMI</td>
</tr>
<tr>
<td>James Welch</td>
<td>Herc Rentals</td>
</tr>
<tr>
<td>Ronald Tortorello</td>
<td>Florida Gulf Coast University</td>
</tr>
<tr>
<td>Estelle Messer</td>
<td>Herc Rentals</td>
</tr>
</tbody>
</table>
Academic Relations Committee Corner

The Academic Relations committee appreciates the support provided by the chapter and our members. We look forward to exposing more students to our chapter and increasing awareness of the Institute of Internal Auditors to our local college students.

If you know a student who would like to attend the meeting for free please email Professor Conrecode (jconreco@fgcu.edu) five days before the meeting to see if we have free meeting slots available. Professor Conrecode will confirm the student’s free meeting attendance and will register the student for the meeting.

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Job Openings

(Click on Link)

- Collier County Clerk of Courts - [https://www.governmentjobs.com/careers/collierclerk](https://www.governmentjobs.com/careers/collierclerk)
- Florida Clerk and Comptrollers Website - [https://www.flclerks.com/](https://www.flclerks.com/) (look for available auditor positions)
- Skillsource Staffing - Internal Auditor - [http://www.simplyhired.com/a/jobs/list/q-Internal+Auditor/l-Florida](http://www.simplyhired.com/a/jobs/list/q-Internal+Auditor/l-Florida)
- Raymond James (Tampa/St. Petersburg) – Check for Auditing positions (type auditor in key search) - [http://www.raymondjames.com/careers/](http://www.raymondjames.com/careers/)
- Finance Jobs - [http://finance.jobs.net/jobs/florida.aspx](http://finance.jobs.net/jobs/florida.aspx)
- IIA Website – FLA Auditor Positions - [http://jobs.theiia.org/c/search_results.cfm?site_id=2831&quick=state|Florida](http://jobs.theiia.org/c/search_results.cfm?site_id=2831&quick=state|Florida)
- Indeed Website - (Florida Area) - [http://www.indeed.com/q-Internal-Auditor-l-FL-jobs.html](http://www.indeed.com/q-Internal-Auditor-l-FL-jobs.html)

The Palm Beach County IIA Chapter posts job openings on their website - [https://chapters.theiia.org/palm_beach_county/Careers/Pages/default.aspx](https://chapters.theiia.org/palm_beach_county/Careers/Pages/default.aspx)

The Florida Audit Forum posts job openings on their website - [http://floridaauditforum.org/Job-Board.php](http://floridaauditforum.org/Job-Board.php)
**Appeal to Members**

Get involved with the Chapter! Start thinking about serving on the Board of Governors or becoming an Officer. Or serve on an IIA International Committee or as a speaker at our meetings. The Chapter receives extra CAP credits when you do so. Our chapter is a great one because of its members’ support. Let’s continue its growth and future. Become more involved! Contact our President James Molenaar. ([James.Molenaar@collierclerk.com](mailto:James.Molenaar@collierclerk.com))

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**News for Chapter Members**

The Southwest Florida (SWFL) Chapter of the IIA now has a group presence on [LinkedIn](https://www.linkedin.com), the premiere professional networking site. Today’s professional has the opportunity to maintain an online career profile on LinkedIn that is becoming increasing popular and have the SWFL IIA displayed prominently on their profile. Membership is voluntary as there is no obligation to join the group or register on LinkedIn.

What is LinkedIn - [http://learn.linkedin.com/what-is-linkedin/](http://learn.linkedin.com/what-is-linkedin/)
Join LinkedIn - [https://www.linkedin.com/reg/join](https://www.linkedin.com/reg/join)
Add to your profile [http://www.linkedin.com/groups?gid=2488161&trk=anetsrch_name&goback=%2Egdr_1260595133758_4](http://www.linkedin.com/groups?gid=2488161&trk=anetsrch_name&goback=%2Egdr_1260595133758_4)

There is also a sub-group of the IIA, called the **Certified Internal Auditor (CIA)**. This official IIA-sponsored LinkedIn group is for those who have earned, or are interested in earning, The IIA's Certified Internal Auditor® (CIA®) designation. The CIA is the only globally accepted certification for internal auditors and remains the standard by which individuals demonstrate their competency and professionalism in the internal audit field. CIA sub-group link - [http://www.linkedin.com/groups?gid=2705761](http://www.linkedin.com/groups?gid=2705761)

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**IIA Volunteer Program**

Get Involved! Have you thought about taking your involvement with The IIA to a new level? The Institute has many opportunities for internal auditors to participate beyond the membership level:

- Give the gift of time - volunteer your audit services to many non-profit/not for profit organizations.
- Help guide the future - create guidelines for practitioners, serve on an international committee, or guide the next generation of auditors through the Internal Auditing Education Partnership Program.
- Write exam questions for one of The IIA's four exams. You can earn CPE credit hours at the same time.
- Become an instructor at a seminar.
THE AUDIT SCOPE

- Develop research topics and reports for The IIA Research foundation.
- Write an article for the Internal Auditor magazine.
- Participate at local level as a leader or speaker.

Find out more details by clicking here - [http://www.theiia.org/membership/get-involved/](http://www.theiia.org/membership/get-involved/)

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**Fellowship Program**

For more than 75 years, The Institute of Internal Auditors has provided dynamic leadership for the profession of internal auditing. As the profession’s global voice, recognized authority, chief advocate, and principal educator, The Institute stays intimately connected to the profession and the topics that matter most. By uniting practitioners, business partners and thought leaders, The IIA Fellowship Program supports The Institute’s mission to proactively develop guidance and research on leading trends and practices in the internal auditing profession.

The IIA Fellowship Program seeks to expand the capability and capacity of The Institute to serve its members in a proactive, timely manner. To that end, The IIA calls on internal auditing leaders, partners, and audit executives to lend their best and brightest employees to The Institute for a six-month rotational fellowship in Research, Professional Guidance and the Audit Executive Center.

Specifically, internal audit practitioners at various levels of experience and achievement will use their expertise and energy to help conduct an array of research, develop guidance in response to legislative and internal auditing issues, and create innovative tools and services for internal audit professionals.

More information is available at [www.theiia.org/careers/iaa-fellowship-program/](http://www.theiia.org/careers/iaa-fellowship-program/).

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**IIA Training**

<table>
<thead>
<tr>
<th>Date</th>
<th>Seminar Offering</th>
<th>Delivery Format</th>
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</thead>
<tbody>
<tr>
<td>June 3–12</td>
<td>Critical Thinking in the Audit Process</td>
<td>Online</td>
</tr>
<tr>
<td>June 3–14</td>
<td>CIA Exam Preparation - Part 1: Essentials of Internal Auditing</td>
<td>Online</td>
</tr>
<tr>
<td>June 17–26</td>
<td>Building a Sustainable Quality Program</td>
<td>Online</td>
</tr>
<tr>
<td>July 8–19</td>
<td>CIA Exam Preparation - Part 3: Business Knowledge for Internal Auditing</td>
<td>Online</td>
</tr>
<tr>
<td>July 15–24</td>
<td>Cybersecurity Auditing in an Unsecure World</td>
<td>Online</td>
</tr>
</tbody>
</table>

For a comprehensive list of courses in all types of formats follow the link below:
IIA and Junior Achievement

Have you ever wondered how you could invest your time and get involved in inspiring future business professionals?

In 2005, The IIA signed a Memorandum of Understanding (MOU) with Junior Achievement (JA) Worldwide to partner in support of good governance and strong ethics in the business community. This partnership is helping to educate K-12 students on business issues such as ethics, integrity, corporate accountability, and financial literacy. Through age-appropriate curricula, JA programs begin at the elementary school level, teaching children how they can impact the world around them as individuals, workers and consumers.

IIA headquarters staff takes time to work as JA volunteers in the community to raise awareness of The IIA and how internal auditors bring value to an organization. Members are encouraged to volunteer with their local JA to make a difference to tomorrow's business professionals.

Why Volunteer?

- The students need you! You can make a difference by helping shape someone's future.
- It is a chance to mentor young people who will soon be part of the work force.
- It is an opportunity to share your experiences and personal stories with young people.
- You can contribute something of value to your community.
- It can be a learning and self-development experience for you, too.
- Your profession needs you! You can explain to tomorrow's professionals what internal auditors do and illustrate the value they bring to an organization.

CAP Points for JA Involvement

Members who volunteer for JA can help their chapter earn Chapter Achievement Program (CAP) points. Each hour volunteered in a classroom teaching a JA sponsored activity is worth a half-point (0.5). Even if you're involved with JA through your workplace, it can still be counted as a JA activity for your chapter. At the end of the school year, the chapters with the highest level of participation with JA will receive the "Most Inspiring Chapter" award and recognition on The IIA Web site. Points can also be earned by hosting a fundraising event for JA.
CIA Study Materials

The IIA’s CIA Learning System is a comprehensive training course designed to provide chapters, members, and the audit community of professionals with information and tools to master the global CIA exam syllabus. This premier quality program is aligned with the International Professional Practices Framework (IPPF) to ensure you stay current with the global internal auditing profession and are ready for the CIA exam. It combines printed text with online testing tools and online questions. Take advantage of the best prep materials out there by ordering yours today!

Simply place your order at [www.learncia.com/chapters](http://www.learncia.com/chapters)

Partnership

The Southwest Florida IIA Chapter has partnered with Gleim Publications to ensure your success on the CIA exam! Working together, we will provide you the necessary study tools to prepare for this difficult exam.

The Gleim CIA Review System is the most widely used CIA prep on the market and includes everything you need to pass the CIA Exam on your first try. This system features flexible yet structured study steps and comes with the mentorship and guidance of a Personal Counselor.

As a member of the chapter, you are eligible up to 20% off all Gleim’s CIA Review materials, as well as Gleim CPE. To take advantage of the reduced prices, please contact our chapter representative, Melissa Leonard.

- By phone: (800) 874-5346, Ext. 438
- By email: ryan.bergh@gleim.com
- By fax: (352) 375-6940, Attn: Ryan Bergh

Visit [http://www.gleim.com/accounting/cia/](http://www.gleim.com/accounting/cia/) for more information on the CIA Exam or how Gleim can help you pass

UCF Continuing Education – CIA® Review Course

As a member of your local IIA Chapter, you represent the profession and industry to which the highest of standards are set and maintained. In partnership with the IIA Central Florida Chapter, UCF Continuing Education offers the Certified Internal Auditor® (CIA®) Review Program for candidates who are seeking to prepare for CIA® Exam Parts 1, 2, and 3.

Our comprehensive review program is taught under the expertise of instructors who are Certified Internal Auditors with over thirty years of accounting, internal audit and management experience, as well as active chapter members of the
12 THE AUDIT SCOPE

IIA. Program participants will improve their internal audit skills and knowledge, build confidence in the knowledge of the profession, and have more opportunities for advancement. We are the only provider in the Central Florida area that offers an extensive live review course with online components. Link - http://www.ce.ucf.edu/Program-Search/1766/CIA---Certified-Internal-Auditor-Review-Program/

NEWS LINKS

IIA News Releases  www.theiia.org/theiia/newsroom/news-releases/

IIA News  na.theiia.org/news/Pages/News-Archive.aspx


Collier County Sheriff’s Office  www.colliersheriff.org/news/ccso-newsroom

ACFE Fraud Library  www.acfe.com/resource-library.aspx

Collier County Clerk of Courts  https://www.collierclerk.com/clerks-office/announcements

The Southwest Florida IIA Chapter Newsletter is a monthly publication. Please forward the Newsletter to your coworkers and peers. If you are a recipient (member/non-member) of the Chapter’s newsletter/other notifications and would like to be removed from the distribution list, please send an e-mail to Paul Cohen (cohenbank@yahoo.com).