To the Members of The Southwest Florida Chapter and Friends,

Due to the inclement weather along with some related scheduling concerns, we are off to a later start this year. Admittedly, I am behind in presenting to you this season Kick-Off president’s message. Now that we have settled in and my Florida Gators are currently ranked in 10th place, what’s been happening? The Board of Governors met three times over the past few months, and in July 2019, we hosted our district workshop in Collier County. I am excited to share with you our planned upcoming educational and networking events (see page 3).

As we look towards the 2020-2021 chapter season, we are looking for people to assist with succession planning for our Chapter President, Vice-President, and Treasurer. Email me at James.Molenaar@CollierClerk.com if you are willing to volunteer to help manage this chapter or will help with programing for the next couple of years.

On a personal note, (with a little coaxing from our District Rep., Darren Cassels) on Saturday, October 12, 2019 at 6:00 PM, in Port Charlotte, I sat for Part III, of the Certified Internal Audit examination. In early 2019, the topic areas and questions had been revised to bring the exams up to date with the current global practice of internal auditing; test topics include Business Acumen, Information Security, Information Technology, and Financial Management. I am very pleased to tell you that on October 13, 2019 my exam results were verified – I PASSED. I am now the newest Certified Internal Auditor member of the IIA Southwest Florida Chapter. This is all I have for the good of the order. This message is adjourned. (after deadline!)

James D. Molenaar, CIA
President – Southwest Florida Chapter #226 2019-2020

Progress through Sharing!
Next Meeting: Tuesday November 5, 2019, Beginning 5:30 pm,
Holiday Inn, Fort Myers Airport-Town Center

Topic: “Demonstrating the Core Principles for the Professional Practice of Internal Auditing

To Register: https://www.eiseverywhere.com/ereg/index.php?eventid=496858&

OFFICERS/GOVERNORS/PAST PRESIDENTS

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>NAME</th>
<th>EMAIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>James Molenaar</td>
<td><a href="mailto:james.molenaar@collierclerk.com">james.molenaar@collierclerk.com</a></td>
</tr>
<tr>
<td>Vice President</td>
<td>Bill Foster</td>
<td><a href="mailto:wfoster@fgcu.edu">wfoster@fgcu.edu</a></td>
</tr>
<tr>
<td>Secretary</td>
<td>Chris Stanisci</td>
<td><a href="mailto:cstanisci@leeclerk.org">cstanisci@leeclerk.org</a></td>
</tr>
<tr>
<td>Treasurer</td>
<td>Gabriela Molina</td>
<td><a href="mailto:gabriela.molina@collierclerk.com">gabriela.molina@collierclerk.com</a></td>
</tr>
<tr>
<td>Governor</td>
<td>Joshua Sloan</td>
<td><a href="mailto:jmsloan3367@eagle.fgcu.edu">jmsloan3367@eagle.fgcu.edu</a></td>
</tr>
<tr>
<td>Governor</td>
<td>Viviana Lauke</td>
<td><a href="mailto:vlauke@fgcu.edu">vlauke@fgcu.edu</a></td>
</tr>
<tr>
<td>Governor</td>
<td>Jackie Conrecode</td>
<td><a href="mailto:jconreco@fgcu.edu">jconreco@fgcu.edu</a></td>
</tr>
<tr>
<td>Governor</td>
<td>Bharat Vallarapu</td>
<td><a href="mailto:BVallarapu@LeeClerk.org">BVallarapu@LeeClerk.org</a></td>
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<tr>
<td>Governor</td>
<td>Tim Parks</td>
<td><a href="mailto:tparks@leeclerk.org">tparks@leeclerk.org</a></td>
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<tr>
<td>Governor</td>
<td>Tamera Anderson</td>
<td><a href="mailto:tanders@leeclerk.org">tanders@leeclerk.org</a></td>
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<tr>
<td>Governor</td>
<td>Jeffrey Pigott</td>
<td><a href="mailto:Jeffrey.Pigott@LeeHealth.org">Jeffrey.Pigott@LeeHealth.org</a></td>
</tr>
</tbody>
</table>

COMMITTEE MEMBERS:

- **Academic Relations**
  - Jackie Conrecode - jconreco@fgcu.edu (Chair)
  - Joshua Sloan – jmsloan3367@eagle.fgcu.edu

- **Advanced Technology/Newsletter/Web Site**
  - Bharat Vallarapu – bvallarapu@leeclerk.org (Chair
Website)
  - Paul Cohen – Cohenbank@yahoo.com (Back-up
Advanced Technology)

- **Attendance**
  - Viviana Lauke – vlauke@fgcu.edu

- **Audit**
  - Bharat Vallarapu – bvallarapu@leeclerk.com
   (Chair)

- **Budget**
  - Gabriela Molina – Gabriela.
    Molina@CollierClerk.com (Chair)

- **Certification/CIA Program**
  - Bill Foster wfoster@fgcu.edu (Chair)

- **Membership**
  - Tim Parks – tparks@leeclerk.org (Chair)
  - Tammy Anderson – tanders@leeclerk.org
   (Back-up for Membership DB)

- **Newsletter**
  - Chris Stanisci – cstanisci@leeclerk.org (Chair)

- **Nominating**
  - Current President
  - Two Members (selected by Board)

- **Program**
  - Current Governing Board

- **Strategic Planning**
  - Bill Foster Vice President
  - James Molenaar Current President
### Dates for 2019
#### Chapter Meetings

<table>
<thead>
<tr>
<th>Description</th>
<th>Location</th>
<th>Date</th>
<th>Speaker</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internal Audit Core Principles</td>
<td>Holiday Inn Ft. Myers Arpt-Town Center-9931 Interstate Commerce Dr, Fort Myers, FL 33913</td>
<td>November 5, 2019 @ 5:30 PM</td>
<td>Recorded IIA Seminar</td>
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<tr>
<td>Lunch and Learn</td>
<td>Human Resources Admin. East, 3rd FL. Training Room 2201 Second Street Ft. Myers, FL 33901</td>
<td>December 3, 2019 @ Noon</td>
<td>Christy L. Sushil SHRM-SCP, SPHR, CPM</td>
</tr>
<tr>
<td>CIA Ethics Training (2 hours ethics)</td>
<td>Holiday Inn Ft. Myers Arpt-Town Center-9931 Interstate Commerce Dr, Fort Myers, FL 33913</td>
<td>January 14, 2020 @ 5:30 PM</td>
<td>Jeff Pigott</td>
</tr>
<tr>
<td>All Day Seminar</td>
<td>Holiday Inn Ft. Myers Arpt-Town Center-9931 Interstate Commerce Dr, Fort Myers, FL 33913</td>
<td>February 4, 2019 @ 8:15 AM – 4:45 PM</td>
<td>TBA</td>
</tr>
<tr>
<td>Governmental Audit in the Sunshine</td>
<td>Holiday Inn Ft. Myers Arpt-Town Center-9931 Interstate Commerce Dr, Fort Myers, FL 33913</td>
<td>March 3, 2020 @ 5:30 PM</td>
<td>Hon. Crystal K. Kinzel, Clerk of Cir. Ct. Collier Co.</td>
</tr>
<tr>
<td>Lunch and Learn</td>
<td>Human Resources Admin. East, 3rd FL. Training Room 2201 Second Street Ft. Myers, FL 33901</td>
<td>April 3, 2020</td>
<td>Christy L. Sushil SHRM-SCP, SPHR, CPM</td>
</tr>
<tr>
<td>All Day Seminar Tentative NASBA Credit</td>
<td>Holiday Inn Ft. Myers Arpt-Town Center-9931 Interstate Commerce Dr, Fort Myers, FL 33913</td>
<td>Friday, April 17, 2020</td>
<td>Ms. Amanda “Jo” Erven Auditconsultingeducation.com</td>
</tr>
</tbody>
</table>
As Approved at the Board of Governors Meeting of 07/14/18, the fee for Prepaids, Students and Retirees is $35.00 per meeting. There were no other increases.

As of 2019-2020, the payment fees are as follows:

- Regular meetings - $35 for Members, retirees and students; $40.00 non-members/walk-ins.
- Seminars - $150 for members, retirees, students; $175 for non-members/walk-ins.
- The Package Plan is now reduced to $95.50 for regular meetings (3 meetings @ $32.50 per person). The Package Plan for seminars is now reduced to $270.00 per person for both seminars.
- Lunch & Learn: Free of charge; please bring your brown bag lunch (2 meetings).

Payments can be made at the meetings by either cash or check or a check can be mailed in advance to the Treasurer, Gabriela Molina – Collier County Clerk of the Circuit Court, Collier County Government Center 3299 Tamiami Trail East, Suite# 403 Naples, FL 34112-5746. If mailed, please allow sufficient time for the payment to be received prior to the meeting date.

The location of the regular meetings and seminars continues to be the Holiday Inn, off the I-75/Alico Road exit #128 located at 9931 Interstate Commerce Drive, Fort Myers, FL 33913 (across from the Gulf Coast Town Center). Other locations, including the Lee County Clerk of Courts Training Room or Florida Gulf Coast University may also be used when needed and indicated above.

Southwest Florida Chapter IIA #226  
Board of Governors Meeting Minutes [DRAFT]  
August 29, 2019

A Board of Governors meeting of the Southwest Florida Chapter of the Institute of Internal Auditors was held at Florida Gulf Coast University on August 29, 2019, beginning at 4:30PM.

In attendance: James Molenaar, President; Bill Foster, Vice President; Chris Stanisci, Secretary; Tim Parks, Governor; and Jackie Conrecode, Governor. (4)

In attendance over the phone: Gabriela Molina, Treasurer; Tammy Anderson, Governor; Bharat Vallarapu, Governor; and Jackie Concorde, Governor. (4)

Old Business:
The last Governor’s meeting was held on July 30, 2019. It was moved and seconded to approve prior minutes

New Business:

Item I – Review roles and responsibilities of each new officer position. Chris to do the newsletter. Need current one by Friday, August 30, 2019.
Item II – Holiday Inn Contract Execution, $200 per room. Need 24 individuals confirmed for the buffet. Otherwise limited to menu items w/ $35-$40 per person for food.

Item III – Review meeting dates. Cancel September meeting due to hurricane and no speaker confirmed. Change October meeting from October 3rd to October 8th. October 8th speaker presumed to be NASBA certified. Due to cancellation, keep same rate with Holiday Inn just pro rate down.

Item V – Line up speakers. Christy Sushil for December 3rd and April 3rd, Crystyl Kinsel for March 3rd, Jeff Pigott for January 14th, canned program for November 5th.

Item VI – Table to next meeting.

Item VII – Bharat completed the audit. Gabriella to submit to IIA. Motioned and seconded to approve.

Item VIII – Financial grant from Miami Chapter (Bill and James to discuss by phone).

Item IX – Miami chapter will help subsidize the Southwest Florida Chapter. Supposedly they have lots of money to spend.

Item X – No new business.

Item XI – Motion and seconded to adjourn meeting at 5:01 PM.
6 THE AUDIT SCOPE

Here are a few housekeeping ideas to keep in mind:

- **Update your member profile** - Have you moved, changed jobs, changed your name, etc.
- **Invite someone to the next meeting** - You would be amazed by the number of members who have not been to a meeting.
- **Submit topics and/or speakers for CPE sessions** - The Program committee could use your knowledge and expertise on potential speakers or topics of interest.
- **Attain a Certification** - The IIA offers multiple certifications that, upon attainment, will help you to distinguish yourself professionally from your peers and throughout the profession.
- **Meeting Registration** - Please adhere to the deadlines for signing-up for meetings. Our Chapter has contracted with Holiday Inn for our monthly meetings and seminars. As in the past, we are contractually obligated to advise them of the total count 72 hours before the meeting. If you are unable to attend and do not let us know, the meal then becomes an unexpected cost to the Chapter. It is our policy that no-shows will be billed unless at least one-day notice is given to the Chapter.
- **Meeting Etiquette** - Please respect our speakers by remaining seated, minimizing chatter, and silencing mobile phones during presentations. We understand there may be emergencies and cannot dissuade anyone from attending to those situations.

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**Membership Committee Corner**

We have 93 active members currently listed.

**Anniversaries for June:**

- Mihaela Stefanovici 11
- Mark Pasek 2
- Gabriela Molina 1
- Jeff Pigott 14
- Omar Costa 2
- Misti Payette 1
- Orlando Solarte 1
- Paul Cohen 24
- Robin Sheley 7
- Bharat Vallarapu 8

**July**

- Curt Barnhill 18
- Linda Doggett 6
- Randall Walford 3
- Ileana Canlas 7
- Tim DiSano 4
- Andrea McNamee 1
- Jim Molenaar 4
- Carla Almeida da Silva 5

**August**
<table>
<thead>
<tr>
<th>Month</th>
<th>Name</th>
<th>Role</th>
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<tbody>
<tr>
<td>September</td>
<td>Pam Swinney</td>
<td>10</td>
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<tr>
<td></td>
<td>Miguel Rivera</td>
<td>11</td>
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<tr>
<td></td>
<td>Barbie Jeter</td>
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<tr>
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<td>Joe Jones</td>
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<td>October</td>
<td>Tammy Farewell</td>
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<td></td>
<td>Bradley Warner</td>
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<td></td>
<td>Larry Haut</td>
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<td></td>
<td>Jena Valerioti</td>
<td>9</td>
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<tr>
<td></td>
<td>Marilyn Woods</td>
<td>3</td>
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<td></td>
<td>Karen Sherman</td>
<td>14</td>
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<td></td>
<td>Mark Rogers</td>
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<td>Kim Lasanta</td>
<td>17</td>
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<td></td>
<td>Craig Steinhoff</td>
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<tr>
<td>New Members</td>
<td>Larry Tracz</td>
<td>Collier County</td>
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<tr>
<td></td>
<td>Katrina Lin</td>
<td>Collier County</td>
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<tr>
<td>August</td>
<td>Samuel Moyer</td>
<td>Envision Rx Options</td>
</tr>
<tr>
<td>September</td>
<td>Sahar Dajani-Jones</td>
<td>Collier County</td>
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<tr>
<td></td>
<td>Darren Hutton</td>
<td>Collier County</td>
</tr>
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<td></td>
<td>Michael Stark</td>
<td>Collier County</td>
</tr>
<tr>
<td>October</td>
<td>Jose Tapia</td>
<td>CAE USA</td>
</tr>
</tbody>
</table>
Academic Relations Committee Corner

The Academic Relations committee appreciates the support provided by the chapter and our members. We look forward to exposing more students to our chapter and increasing awareness of the Institute of Internal Auditors to our local college students.

If you know a student who would like to attend the meeting for free please email Professor Conrecode (jconreco@fgcu.edu) five days before the meeting to see if we have free meeting slots available. Professor Conrecode will confirm the student’s free meeting attendance and will register the student for the meeting.

Job Openings

- Collier County Clerk of Courts - https://www.governmentjobs.com/careers/collierclerk
- Florida Clerk and Comptrollers Website - https://www.flclerks.com/ (look for available auditor positions)
- Skillssource Staffing - Internal Auditor - http://www.simplyhired.com/a/jobs/list/q-Internal+Auditor/l-Florida
- Raymond James (Tampa/St. Petersburg) – Check for Auditing positions (type auditor in key search) - http://www.raymondjames.com/careers/
- Monster.com - http://jobsearch.monster.com/ - Type Internal Auditor/State
- IIA Website – FLA Auditor Positions - http://jobs.theiia.org/c/search_results.cfm?&site_id=2831&quick=state|Florida
- Indeed Website - (Florida Area) - http://www.indeed.com/q-Internal-Auditor-l-FL-jobs.html

The Palm Beach County IIA Chapter posts job openings on their website - https://chapters.theiia.org/palm_beach_county/Careers/Pages/default.aspx

The Florida Audit Forum posts job openings on their website - http://floridauditforum.org/Job-Board.php
Appeal to Members

Get involved with the Chapter! Start thinking about serving on the Board of Governors or becoming an Officer. Or serve on an IIA International Committee or as a speaker at our meetings. The Chapter receives extra CAP credits when you do so. Our chapter is a great one because of its members’ support. Let’s continue its growth and future. Become more involved! Contact our President James Molenaar. (James.Molenaar@collierclerk.com)

News for Chapter Members

The Southwest Florida (SWFL) Chapter of the IIA now has a group presence on LinkedIn, the premiere professional networking site. Today’s professional has the opportunity to maintain an online career profile on LinkedIn that is becoming increasingly popular and have the SWFL IIA displayed prominently on their profile. Membership is voluntary as there is no obligation to join the group or register on LinkedIn.

What is LinkedIn - http://learn.linkedin.com/what-is-linkedin/
Join LinkedIn - https://www.linkedin.com/reg/join
Add to your profile
http://www.linkedin.com/groups?gid=2488161&trk=anetsrch_name&goback=%2Egdr_1260595133758_4

There is also a sub-group of the IIA, called the Certified Internal Auditor (CIA). This official IIA-sponsored LinkedIn group is for those who have earned, or are interested in earning, The IIA’s Certified Internal Auditor® (CIA®) designation. The CIA is the only globally accepted certification for internal auditors and remains the standard by which individuals demonstrate their competency and professionalism in the internal audit field. CIA sub-group link - http://www.linkedin.com/groups?gid=2705761

IIA Volunteer Program

Get Involved! Have you thought about taking your involvement with The IIA to a new level? The Institute has many opportunities for internal auditors to participate beyond the membership level.

- Give the gift of time - volunteer your audit services to many non-profit/not for profit organizations.
- Help guide the future - create guidelines for practitioners, serve on an international committee, or guide the next generation of auditors through the Internal Auditing Education Partnership Program.
- Write exam questions for one of The IIA’s four exams. You can earn CPE credit hours at the same time.
THE AUDIT SCOPE

- Become an instructor at a seminar.
- Develop research topics and reports for The IIA Research foundation.
- Write an article for the Internal Auditor magazine.
- Participate at local level as a leader or speaker.

Find out more details by clicking here - http://www.theiia.org/membership/get-involved/

Fellowship Program

For more than 75 years, The Institute of Internal Auditors has provided dynamic leadership for the profession of internal auditing. As the profession’s global voice, recognized authority, chief advocate, and principal educator, The Institute stays intimately connected to the profession and the topics that matter most. By uniting practitioners, business partners and thought leaders, The IIA Fellowship Program supports The Institute’s mission to proactively develop guidance and research on leading trends and practices in the internal auditing profession.

The IIA Fellowship Program seeks to expand the capability and capacity of The Institute to serve its members in a proactive, timely manner. To that end, The IIA calls on internal auditing leaders, partners, and audit executives to lend their best and brightest employees to The Institute for a six-month rotational fellowship in Research, Professional Guidance and the Audit Executive Center.

Specifically, internal audit practitioners at various levels of experience and achievement will use their expertise and energy to help conduct an array of research, develop guidance in response to legislative and internal auditing issues, and create innovative tools and services for internal audit professionals.

More information is available at www.theiia.org/careers/iia-fellowship-program/.

IIA Training

<table>
<thead>
<tr>
<th>Date</th>
<th>Seminar Offering</th>
<th>Delivery Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nov 5</td>
<td>PSAC Virtual Symposium: Preparing Public Sector Auditors</td>
<td>Online</td>
</tr>
<tr>
<td>Nov 12</td>
<td>Blockchain Tech: What Internal Auditors Should Know</td>
<td>Online</td>
</tr>
<tr>
<td>Nov 12-20</td>
<td>CIA Exam Preparation – Parts 1, 2, &amp; 3</td>
<td>Lake Mary, FL</td>
</tr>
<tr>
<td>Nov 12-21</td>
<td>Cybersecurity Auditing in an Unsecure World</td>
<td>Online</td>
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<tr>
<td>Dec 2-4</td>
<td>IT General Controls</td>
<td>Online</td>
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<tr>
<td>Dec 2-13</td>
<td>CIA Exam Preparation – Part 2 Practice of Internal Auditing</td>
<td>Online</td>
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</tbody>
</table>

For a comprehensive list of courses in all types of formats follow the link below: https://na.theiia.org/training/Pages/Event-Calendar.aspx
IJA and Junior Achievement

Have you ever wondered how you could invest your time and get involved in inspiring future business professionals?

In 2005, The IIA signed a Memorandum of Understanding (MOU) with Junior Achievement (JA) Worldwide to partner in support of good governance and strong ethics in the business community. This partnership is helping to educate K-12 students on business issues such as ethics, integrity, corporate accountability, and financial literacy. Through age-appropriate curricula, JA programs begin at the elementary school level, teaching children how they can impact the world around them as individuals, workers and consumers.

IIA headquarters staff takes time to work as JA volunteers in the community to raise awareness of The IIA and how internal auditors bring value to an organization. Members are encouraged to volunteer with their local JA to make a difference to tomorrow's business professionals.

Why Volunteer?
- The students need you! You can make a difference by helping shape someone's future.
- It is a chance to mentor young people who will soon be part of the work force.
- It is an opportunity to share your experiences and personal stories with young people.
- You can contribute something of value to your community.
- It can be a learning and self-development experience for you, too.
- Your profession needs you! You can explain to tomorrow's professionals what internal auditors do and illustrate the value they bring to an organization.

CAP Points for JA Involvement

Members who volunteer for JA can help their chapter earn Chapter Achievement Program (CAP) points. Each hour volunteered in a classroom teaching a JA sponsored activity is worth a half-point (0.5). Even if you're involved with JA through your workplace, it can still be counted as a JA activity for your chapter. At the end of the school year, the chapters with the highest level of participation with JA will receive the "Most Inspiring Chapter" award and recognition on The IIA Web site. Points can also be earned by hosting a fundraising event for JA.

Program Director
9530 Marketplace Road, Suite 104
Fort Myers, FL 33912
(239) 225-2590
(239) 225-2565 (fax)
www.JASWFL.org

CIA Study Materials
The IIA’s CIA Learning System is a comprehensive training course designed to provide chapters, members, and the audit community of professionals with information and tools to master the global CIA exam syllabus. This premier quality program is aligned with the International Professional Practices Framework (IPPF) to ensure you stay current with the global internal auditing profession and are ready for the CIA exam. It combines printed text with online testing tools and online questions. Take advantage of the best prep materials out there by ordering yours today!

Simply place your order at www.learncia.com/chapters

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**Partnership**

The Southwest Florida IIA Chapter has partnered with Gleim Publications to ensure your success on the CIA exam! Working together, we will provide you the necessary study tools to prepare for this difficult exam.

The Gleim CIA Review System is the most widely used CIA prep on the market and includes everything you need to pass the CIA Exam on your first try. This system features flexible yet structured study steps and comes with the mentorship and guidance of a Personal Counselor.

As a member of the chapter, you are eligible up to 20% off all Gleim’s CIA Review materials, as well as Gleim CPE. To take advantage of the reduced prices, please contact our chapter representative, Melissa Leonard.

- By phone: (800) 874-5346, Ext. 438
- By email: ryan.bergh@gleim.com
- By fax: (352) 375-6940, Attn: Ryan Bergh

Visit [http://www.gleim.com/accounting/cia/](http://www.gleim.com/accounting/cia/) for more information on the CIA Exam or how Gleim can help you pass

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**UCF Continuing Education – CIA® Review Course**

As a member of your local IIA Chapter, you represent the profession and industry to which the highest of standards are set and maintained. In partnership with the IIA Central Florida Chapter, **UCF Continuing Education** offers the **Certified Internal Auditor® (CIA®) Review Program** for candidates who are seeking to prepare for CIA® Exam Parts 1, 2, and 3.

Our comprehensive review program is taught under the expertise of instructors who are Certified Internal Auditors with over thirty years of accounting, internal audit and management experience, as well as active chapter members of the IIA. Program participants will improve their internal audit skills and knowledge, build confidence in the knowledge of the profession, and have more opportunities for advancement. We are the only provider in the Central Florida area that offers an extensive live review course with online components. Link - [http://www.ce.ucf.edu/Program-Search/1766/CIA---Certified-Internal-Auditor-Review-Program/](http://www.ce.ucf.edu/Program-Search/1766/CIA---Certified-Internal-Auditor-Review-Program/)

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**NEWS LINKS**
| The Southwest Florida IIA Chapter Newsletter is a monthly publication. Please forward the Newsletter to your coworkers and peers. If you are a recipient (member/non-member) of the Chapter's newsletter/other notifications and would like to be removed from the distribution list, please send an e-mail to Paul Cohen (cohenbank@yahoo.com). |