**WorkSafe BC**

**Internal Auditor**

Reference: 035301  
Duration: Permanent, Full Time  
Location: Richmond, British Columbia  
Deadline date: March 23, 2020

We're looking for an internal auditor to join our Internal Audit team.

Reporting to an internal audit manager, the internal auditor is responsible for the timely performance of, assistance with, and support of a variety of internal audit functions within WorkSafeBC. The Internal Auditor will, on occasion, be designated as the Auditor-In-Charge (AIC) for small audit assignments or internal infrastructure projects. The internal auditor requires discretion and tact in handling confidential and sensitive information relating to overall WorkSafeBC policies and operations, specific divisions and departments, WorkSafeBC personnel, and/or clients. The internal auditor must exercise significant professional judgment regarding the interpretation of issues and requirements in an environment of change and complexity.

**As an internal auditor you will:**

- Perform audit procedures/documentation in accordance with department standards and the International Professional Practices Framework (Internal Audit Standards)  
- Present information in oral and written format to clients  
- Challenge current practices and evaluate opportunities for improvement

**We're looking for someone who can:**

- Perform work in a systematic and disciplined approach in accordance with standards  
- Work under pressure and adapt quickly to different situations  
- Be detail oriented, think critically, and solve problems  
- Communicate clearly and concisely, and present information both verbally and in writing  
- Learn new software applications quickly and effectively

**Your experience and educational background:**

- A bachelor's degree in Commerce or Business and/or a recognized accounting designation such as Certified Professional Accountant (CPA), Certified Internal Auditor (CIA), or Certified Information Systems Auditor (CISA)  
- A minimum of two years of experience conducting internal audits or equivalent experience in a related field of business  
- Working knowledge of internal control concepts  
- General knowledge of risk, governance, and control frameworks (e.g., COSO)  
- Working knowledge of MS Office (intermediate Excel, Word, Outlook)

Please send any additional application materials via email to Talent Team by 4:30 p.m. on the closing date of the competition.

If you require an accommodation in the assessment process, please email HR Testing Accommodation (SM) at the time you submit your application.

**Who are we?**
At WorkSafeBC, we're dedicated to promoting safe and healthy workplaces across British Columbia. We partner with workers and employers to save lives and prevent injury, disease, and disability. When work-related injuries and diseases occur, we provide compensation, and support injured workers in their recovery, rehabilitation, and safe return to work. We also work diligently to sustain our workers compensation system for today and future generations. We're honoured to serve the 2.4 million workers and 245,000 registered employers in our province.
We recognize that our ability to make a difference relies on building a team with a rich variety of skills, knowledge, backgrounds, abilities, and experiences, and which reflects the diversity of the people we serve. We are committed to fostering a welcoming, inclusive, and supportive work culture where everyone can contribute as their best, authentic self. We encourage all qualified applicants to apply.

**What's it like to work at WorkSafeBC?**
It's challenging, stimulating and hugely rewarding. Our positions offer tremendous diversity and excellent opportunities for professional growth. Every day, the work we do impacts people and changes lives. What we do is important and so are the people we do it for.

**Our benefits**
Being part of WorkSafeBC means being part of a strong, committed team. Along with a competitive salary of $56,714 - $70,503 (depending on education, work experience and qualifications), your total compensation package includes vacation, optional leave arrangements, health care and dental benefits and contributions toward your retirement pension. As a member of our team, you’ll have access to services and benefits that can help you get the most out of work — and life. Learn more about what we offer.

We offer the option to Work At Home (up to 36.25 hours/month) for this position.

WorkSafeBC is an inclusive and accessible employer committed to employment equity objectives and invites applications from all qualified individuals. Only those under consideration will be contacted. If you're unsuccessful, please accept our appreciation for your interest.

You will be required to successfully meet WorkSafeBC's requirements with regards to a criminal record clearance.

This position is restricted to those legally entitled to work in Canada.

Thank you, in advance, for applying.

Please apply online at: [https://rita.illicohodes.com/go/5e557c72369e000599919679/5e53d99eeb8ff10590c72676/en](https://rita.illicohodes.com/go/5e557c72369e000599919679/5e53d99eeb8ff10590c72676/en)